

AGENDA AND MATERIAL

**BOARD MEETING**

**TUESDAY, MARCH 27, 2012  
7:00 P.M.**

**FATHER KENNETH BURNS, C.S.C. BOARD ROOM  
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO**

**A. ROUTINE MATTERS**

- 1. Opening Prayers – Trustee Charbonneau -
- 2. Roll Call -
- 3. Approval of the Agenda -
- 4. Declaration of Conflict of Interest -
- 5. Minutes of the Board Meetings
  - 5.1 February 28, 2012 A5.1
  - 5.2 March 6, 2012 A5.2

**B. DELEGATIONS/PRESENTATIONS**

- 1. OFSAA Boys' AA Basketball Championship – St. Francis Catholic Secondary School B1

**C. COMMITTEE AND STAFF REPORTS**

- 1. School Excellence Program C1  
Blessed Trinity Catholic Secondary School
- 2. Unapproved Minutes of the Committee of the Whole Meeting of March 6, 2012 C2  
and Consideration of Recommendations
  - 2.1 Employee Attendance During Inclement Weather & Workplace Closure Policy C2.1
- 3. Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting C3  
of February 1, 2012 and Consideration of Recommendations
  - 3.1 Change in Representation to the Special Education Advisory Committee C3.1
    - Community Living Welland/Pelham
    - Ontario Brain Injury Association
  - 3.2 Letter from the Special Education Advisory Committee to the Ministry of Education C3.2
- 4. Approved Minutes of the Niagara Catholic Parent Involvement Committee (NCPIC) C4  
Meeting of January 12, 2012
- 5. Unapproved Minutes of the St. Catharines Elementary and Secondary Family of Schools C5  
Attendance Area Ad Hoc Committee Meeting of March 20, 2012

- |     |   |      |
|-----|---|------|
| 6.  | Financial Reports   |      |
| 6.1 | Monthly Banking Transactions for the Month of February 2012   | C6.1 |
| 6.2 | Statement of Revenue and Expenditures as at February 29, 2012 | C6.2 |

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

- |     |  |      |
|-----|--|------|
| 1.  | Correspondence   |      |
| 1.1 | Holy Childhood Association – Certificate of Thanks   | D1.1 |
| 2.  | Report on Trustee Conferences Attended   | -    |
| 3.  | General Discussion to Plan for Future Action   | -    |
| 4.  | Trustee Information  | -    |
| 4.1 | Spotlight on Niagara Catholic – March 6, 2012  | D4.1 |
| 4.2 | Calendar of Events – April 2012  | D4.2 |
| 4.3 | 2012 OCSTA AGM & Conference – Silent Auction Notice  | D4.3 |
| 4.4 | Holy Week  | -    |
| 5.  | Open Question Period   | -    |
|     | <i>(The purpose of the Open Question Period is to allow members of the Catholic school supporting public to ask about items on that night’s public agenda or any previous agendas, and the Board to answer and react.)</i> |      |

**E. NOTICES OF MOTION**

**F. BUSINESS IN CAMERA**

**G. REPORT ON IN CAMERA SESSION**

**H. FUTURE MEETINGS AND EVENTS**

**I. MOMENT OF SILENT REFLECTION FOR LIFE**

**J. ADJOURNMENT**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

***PUBLIC SESSION***

**TOPIC: MINUTES OF THE BOARD MEETING OF FEBRUARY 28, 2012**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of February 28, 2012, as presented.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE BOARD MEETING

**TUESDAY, FEBRUARY 28, 2012**

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Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, February 28, 2012, at 9:25 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 9:25 p.m. Chairperson Burtnik

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Sicoli.

2. Roll Call

Vice-Chairperson Charbonneau noted that Chairperson Burtnik will participate electronically in the Board Meeting via Skype.

Moved by Trustee O'Leary  
Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board excuse Trustee Fera from attending the Board Meeting of February 28, 2012.

**CARRIED**

Trustee	Present	Present Electronically	Absent	Excused
Rhianon Burkholder	✓			
Kathy Burtnik		✓		
Maurice Charbonneau	✓			
Frank Fera				✓
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli	✓			

<b>Student Trustees</b>				
Ryan Creelman	✓			
Patrick Morris	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee O'Leary

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of February 28, 2012, as presented.

**CARRIED**

4. **Disclosure of Interest**

A Disclosure of Interest was declared by Trustee Burtnik with Item C5.1 of the Public Agenda. This item may show cheques issued to this trustee's family business. She refrained from voting on this item.

5. **Approval of Minutes of the Board Meetings**

5.1 **Approval of Minutes of the Board Meeting of January 31, 2012**

Moved by Trustee Sicoli

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of January 31, 2012, as presented.

**CARRIED**

5.2 **Approval of Minutes of the Special Board Meeting of February 14, 2012**

Moved by Trustee Sicoli

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of February 14, 2012, as presented.

**CARRIED**

## **B. DELEGATIONS/PRESENTATIONS**

### **1. Cheque Presentation to the United Way of South Niagara**

Director Crocco welcomed Angela Carter, United Way of South Niagara Board President, and on behalf of the Board, presented her with a cheque in the amount of \$41,568.00 which is the total raised by Niagara Catholic District School Board employees during the 2011 campaign. This total is a 59% increase over the donations collected in the 2010 campaign

Ms. Carter addressed the Board and expressed gratitude to Niagara Catholic for their on-going support of the United Way of South Niagara.

## **C. COMMITTEE AND STAFF REPORTS**

### **1. School Excellence Program – Saint Paul Catholic High School**

Director Crocco provided background information on the monthly School Excellence Program. Mark Lefebvre, Superintendent of Education introduced Jeff Smith, Principal of Saint Paul Catholic High School.

Principal Smith, with the assistance of students and staff showcased Saint Paul as part of the School Excellence Program.

Vice-Chairperson Charbonneau thanked Principal Smith, the staff and students for their presentation and performance.

### **2. Unapproved Minutes of the Committee of the Whole Meeting of February 14, 2012 and Consideration of Recommendations**

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Meeting of February 14, 2012, as presented.

**CARRIED**

The following recommendations were presented for the Board's consideration from the Committee of the Whole Meeting of February 14, 2012:

#### **2.1 Approval of Policies**

##### **2.1.1 Community Use of Facilities Policy (#800.2)**

Moved by Trustee Sicoli

Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board approve the Community Use of Facilities Policy (#800.2), as presented.

**CARRIED**

**2.1.2 Niagara Catholic Parent Involvement Committee Policy (#800.7)**

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Niagara Catholic Parent Involvement Committee Policy (#800.7), as presented.

**CARRIED**

**2.1.3 Catholic Leadership: Principal & Vice-Principal Selection Policy (#202.2)**

Moved by Trustee Burtnik

Seconded by Trustee Burkholder

**THAT** the Niagara Catholic District School Board approve the Catholic Leadership: Principal & Vice-Principal Selection Policy (#202.2), as presented.

**CARRIED**

**2.1.4 Employee Workplace Harassment Policy (#201.7)**

Moved by Trustee Sicoli

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve the Employee Workplace Harassment Policy (#201.7), as presented.

**CARRIED**

**2.2 Mid-Year Progress Review of the Niagara Catholic System Priorities 2011-2012**

Moved by Trustee Burtnik

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board receive the Mid-Year Progress Review of the Niagara Catholic System Priorities 2011-2012, as presented.

**CARRIED**

**3. Approved Minutes of the Special Education Advisory Committee Meeting of January 11, 2012**

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of January 11, 2012, as presented for information.

**CARRIED**

**4. Niagara Catholic Education Acronyms Booklet 2012**

On behalf of Senior Administrative Council, Superintendent Lefebvre presented a report on the Niagara Catholic Education Acronyms Booklet 2012 which Trustees received as a reference to assist in decoding acronyms that appear in text or correspondence that are otherwise not identified.

5. **Financial Reports**

5.1 **Monthly Banking Transactions**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve the Monthly Banking Transactions for the month of January 2012, as presented for information.

**CARRIED**

5.2 **Statement of Revenue & Expenditures**

Moved by Trustee MacNeil  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at January 31, 2012, as presented for information.

**CARRIED**

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

1. **Correspondence**

Director Crocco highlighted the contents of the Board Correspondence for Trustees.

1.1 **Carousel Players – Thank You for Support**

1.2 **Ministry of Education – London Regional Office  
Thank You for Director's Annual Report**

1.3 **Ministry of Education – Transportation Task Force**

2. **Report on Trustee Conferences Attended**

Nil Report

3. **General Discussion to Plan for Future Action**

Nil Report

4. **Trustee Information**

4.1 **Spotlight on Niagara Catholic – February 14, 2012**

Director Crocco presented the Spotlight on Niagara Catholic – February 14, 2012 issue for Trustees' information.

4.2 **Calendar of Events – March 2012**

Director Crocco presented the Calendar of Events – March 2012 for Trustees' information

4.3 **Speak Out Showcase – March 5, 2012**

Director Crocco presented information on the Speak Out Showcase being held on March 5, 2012 at 6:00 p.m. at the Catholic Education Centre.



**4.4 March 9 - 18, 2012 – March Break 2012**

Director Crocco reminded Trustees that March Break will take place between March 9 - 18, 2012.

**4.5 Respect for Life Mass - March 26, 2012 - 7:00 p.m.  
- The Cathedral of St. Catherine of Alexandria**

Director Crocco presented information on the Respect for Life Mass being held March 26, 2012 at 7:00 p.m. at The Cathedral of St. Catherine of Alexandria.

**4.6 Dress Code – Elementary and Secondary Student Uniform Vetting and Consultation**

Director Crocco presented a sample letter to parents and a schedule of community meetings that will be taking place to present the proposed Dress Code – Elementary and Secondary Student Uniform Policy to families across Niagara Catholic, as part of an enhanced vetting and consultation process.

Feedback will be presented to the May Policy Committee.

**5. Open Question Period**

None Submitted

**E. NOTICES OF MOTION**

**F. BUSINESS IN CAMERA**

Moved by Trustee Nieuwesteeg

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:15 p.m. and reconvened at 10:45 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Burkholder

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of February 28, 2012.

**CARRIED**

**SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Burkholder

Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of January 31, 2012, as presented.

**CARRIED (Item F1)**

Moved by Trustee MacNeil  
Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of February 14, 2012, as presented.

**CARRIED (Item F2)**

## **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee MacNeil  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of January 31, 2012, as presented.

**CARRIED (Item F4.1)**

Moved by Trustee MacNeil  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of January 31, 2012, as presented.

**CARRIED (Item F4.2)**

Moved by Trustee Burkholder  
Seconded by Trustee Nieuwesteeg

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of February 14, 2012, as presented.

**CARRIED (Item F5)**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F6 of the In Camera Agenda.

**CARRIED (Item F6)**

Moved by Trustee Burkholder  
Seconded by Trustee Sicoli

**THAT** the Niagara Catholic District School Board approve the amendment to the recommendation as outlined in Item F10 of the In Camera Agenda.

**CARRIED (Item F10)**

Moved by Trustee O'Leary  
Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board approve the recommendation as outlined in Item F10 of the In Camera Agenda.

**CARRIED (Item F10)**

## **H. FUTURE MEETINGS AND EVENTS**

### **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee O'Leary

Seconded by Trustee Burkholder

**THAT** the February 28, 2012 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 10:50 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **February 28<sup>th</sup>, 2012.**

Approved on the **27<sup>th</sup>** day of **March 2012.**

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Maurice Charbonneau  
Vice-Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

***PUBLIC SESSION***

**TOPIC: MINUTES OF THE SPECIAL BOARD MEETING OF  
MARCH 6, 2012**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Minutes of the Special Board Meeting of March 6, 2012, as presented.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE SPECIAL BOARD MEETING

**TUESDAY, MARCH 6, 2012**

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Minutes of the Special Meeting of the Niagara Catholic District School Board, held on Tuesday, March 6, 2012, at 9:25 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 9:25 p.m. by Chairperson Burtnik.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Chairperson Burtnik.

2. Roll Call

Moved by Trustee Burkholder  
Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board excuse Trustees Nieuwesteeg and Sicoli from attending the Special Board Meeting of March 6, 2012.

**CARRIED**

Chairperson Burtnik also noted that the Student Trustees were excused from the meeting.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg			✓
Ted O'Leary	✓		
Dino Sicoli			✓
<b>Student Trustees</b>			
Ryan Creelman			✓
Patrick Morris			✓

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Charbonneau

Seconded by Trustee MacNeil

**THAT** the Niagara Catholic District School Board approve the Agenda of the Special Board Meeting of March 6, 2012, as presented.

**CARRIED**

**4. Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

**B. COMMITTEE AND STAFF REPORTS**

**1. Award of Construction Contracts for Full Day Kindergarten Projects**

Moved by Trustee Burkholder

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the award of construction contracts to King Contractors, Brouwer Construction, T.R. Hinan Inc., Bromac Construction and Stolk Construction for the addition and alterations to Cardinal Newman, Sacred Heart, St. Alfred, St. Charles, and St. Michael Catholic Elementary Schools respectively, for a total five-project cost of \$3,337,019.

**CARRIED**

**C. BUSINESS IN CAMERA**

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Special Board Meeting at 9:28 p.m. and reconvened at 10:30 p.m.

**D. REPORT ON THE IN-CAMERA SESSION**

**E. MOMENT OF SILENT REFLECTION FOR LIFE**

**F. ADJOURNMENT**

Moved by Trustee Burkholder

Seconded by Trustee Charbonneau

**THAT** the March 6, 2012 Special Meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 10:30 p.m.

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Minutes of the Special Meeting of the Niagara Catholic District School Board held on **March 6<sup>th</sup>, 2012.**

Approved on the **27<sup>th</sup>** day of **March 2012.**

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Kathy Burtnik  
Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

***PUBLIC SESSION***

**TOPIC: PRESENTATION/DELEGATION  
OF SAA BOYS' AA BASKETBALL CHAMPIONSHIP  
– ST. FRANCIS CATHOLIC SECONDARY SCHOOL**

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Prepared by: Yolanda Baldasaro, Superintendent of Education  
Presented by: Yolanda Baldasaro, Superintendent of Education  
Approved by: John Crocco, Director of Education  
Date: March 27, 2012





## PRESENTATION BACKGROUND

Board Meeting  
March 27, 2012

### **OFSAA BOYS' AA BASKETBALL CHAMPIONSHIP ST. FRANCIS CATHOLIC SECONDARY SCHOOL**

St. Francis Catholic Secondary School was honoured to host the 2012 OFSAA AA Boys' Basketball Championship tournament held from Sunday March 4<sup>th</sup> through to Wednesday, March 7<sup>th</sup>, 2012. The tournament convener, St. Francis teacher, Patrick Sullivan, and the head coach of the St. Francis Senior Boys' Basketball team, led a committee of individuals who worked tirelessly to organize the opening banquet and tournament games that were held at St. Francis Catholic Secondary, Holy Cross Catholic Secondary and Denis Morris Catholic High School.

It was an incredible end of the season for this year's St. Francis Senior Boys' Basketball team. The team captured both the Zone and SOSSA championships, playing some incredible team basketball along the way.

This year's OFSSA tournament experience was extra special as St. Francis hosted the event for the first time in the sport of basketball. The entire St. Francis community came together to put on an outstanding event that was extremely well received by all eighteen participating teams and the local community.

The St. Francis Senior Boys' Basketball team was seeded third entering the tournament. On the court the team battled its way to capturing a Bronze medal, winning 4 of its 5 games. Special recognition goes out to Mitchell Plata who played despite a broken thumb demonstrating his commitment to his team mates. The team finished the season 41-7 with three tournament wins.

Ken Griepsma, Principal of St. Francis Catholic Secondary School, will present the coaches and the student athletes this evening.

Niagara Catholic is extremely proud to announce the accomplishments of these student-athletes. Niagara Catholic also extends its sincere appreciation to school staff, coaches and parents for dedicating their time and efforts in motivating and guiding our students to achieve such a high level of performance.

Thank you to all the players for such a memorable year!

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

***PUBLIC SESSION***

**TOPIC: SCHOOL EXCELLENCE PROGRAM  
BLESSED TRINITY CATHOLIC SECONDARY SCHOOL**

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Prepared by: Yolanda Baldasaro, Superintendent of Education  
Presented by: Yolanda Baldasaro, Superintendent of Education  
Approved by: John Crocco, Director of Education  
Date: March 27, 2012



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## REPORT TO THE BOARD MEETING MARCH 27, 2012

### SCHOOL EXCELLENCE PROGRAM BLESSED TRINITY CATHOLIC SECONDARY SCHOOL

**Blessed Trinity Catholic  
Secondary School**  
145 Livingston Avenue  
Grimsby, ON  
L3M 5J6  
905 945 6706

**Grades:**  
9 - 12

**Principal:**  
Ted Farrell

**Superintendent:**  
Yolanda Baldasaro

**Catholic School  
Council Chair:**  
Patricia Harber

**Parishes:**  
St. Joseph Roman Catholic Church  
St. Helen Roman Catholic Church  
St. Martin of Tours Roman Catholic Church

**Total enrolment as of  
September 2011**  
938



Blessed Trinity Catholic Secondary School has served the growing end west end of the Niagara Region since 1994. Our family of Schools includes Our Lady of Fatima Catholic Elementary School and St. Joseph Catholic Elementary School (Grimsby), St. John Catholic Elementary School and St. Mark Catholic Elementary School (Beamsville), St. Martin Catholic Elementary School (Smithville) and St. Edward Catholic Elementary School (Jordan) which is shared with Denis Morris Catholic High School.

Our school mission statement, developed throughout the 2009-2010 school year is "Blessed Trinity Catholic Learning Community nurtures wisdom to seek truth, mercy to help others and the power to do what is right." It is said by all members of the school community following morning exercises.

As the second youngest high school within Niagara Catholic, we are in the process of creating our history and developing traditions rooted in our Catholic faith. Working together with the home and Church, we are supporting and forming the young men and women who represent the future and will assume the responsibilities that we as adults currently hold.

Prepared by: Yolanda Baldasaro, Superintendent of Education  
Ted Farrell, Principal, Blessed Trinity Catholic Secondary School

Presented by: Yolanda Baldasaro, Superintendent of Education  
Ted Farrell, Principal, Blessed Trinity Catholic Secondary School

Approved by: John Crocco, Director of Education

Date: March 27, 2012

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

***PUBLIC SESSION***

**TOPIC: UNAPPROVED MINUTES OF THE COMMITTEE OF THE  
WHOLE MEETING OF MARCH 6, 2012**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole Minutes of March 6, 2012, as presented.

The following recommendation is being presented for the Board's consideration from the Committee of the Whole Meeting of March 6, 2012.

**2.1 Employee Attendance During Inclement Weather & Workplace Closure Policy**

**THAT** the Niagara Catholic District School Board approve the Employee Attendance During Inclement Weather & Workplace Closure Policy (201.9), as presented.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

TUESDAY, MARCH 6, 2012

Minutes of the Meeting of the Committee of the Whole of the Niagara Catholic District School Board, held on Tuesday, March 6, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Vice-Chairperson Charbonneau.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Burkholder.

2. Roll Call

Vice-Chairperson Charbonneau noted that Trustees Nieuwesteeg and Sicoli asked to be excused from the Committee of the Whole Meeting.

Trustee	Present	Absent	Excused
Rhianon Burkholder	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Frank Fera	✓		
Fr. Paul MacNeil	✓		
Ed Nieuwesteeg			✓
Ted O'Leary	✓		
Dino Sicoli			✓
<b>Student Trustees</b>			
Ryan Creelman	✓		
Patrick Morris	✓		

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Mario Ciccarelli**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Mark Lefebvre**, Superintendents of Education; **Larry Reich**, Superintendent of Business & Financial Services; **James Woods**, Controller of Plant; **Khayyam Syne**, Administrator of Staff Development; Administrator of School Effectiveness; **Jennifer Brailey**, Manager of Corporate Services & Communications; **Sherry Morena**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

3. **Approval of the Agenda**

Moved by Trustee Burtnik

**THAT** the Committee of the Whole approve the Agenda of the Committee of the Whole Meeting of March 6, 2012, as amended to add ITEM B1 – Niagara Catholic District School Board Speak Out! Showcase 2012.

**CARRIED**

4. **Disclosure of Interest**

No Disclosures of Interest were declared with any items on the agenda.

5. **Minutes of the Committee of the Whole Meeting of February 14, 2012**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole approve the Minutes of the Committee of the Whole Meeting of February 14, 2012, as presented.

**CARRIED**

## **B. PRESENTATIONS**

1. **Niagara Catholic District School Board Speak Out! Showcase 2012**

Mark Lefebvre, Superintendent of Education, welcomed Christine Battagli teacher at Alexander Kuska Catholic Elementary School and Speak OUT! Committee Co-Chair.

Ms. Battagli introduced the speakers who presented their award winning speeches to the Board.

Catholic Messengers: Shaun Donnelly, St. Michael Catholic Elementary School  
Topic: *What is Normal?*

Catholic Messengers: Michaela Bodis, St. John Bosco Catholic Elementary School  
Topic: *My Dad's Journey with Cancer*

Junior Division: Brenna Timmins, Monsignor Clancy Catholic Elementary School  
Topic: *Recycling*

Intermediate Division: Sophia DeLuca, Loretto Catholic Elementary School  
Topic: *Tag Lines*

Vice-Chairperson Charbonneau congratulated the students on their award winning speeches and along with Chairperson Burtnik and Director Crocco presented them with Niagara Catholic "Excellence in Academics" Pins.

## **C. COMMITTEE AND STAFF REPORTS**

### **1. Policy Committee**

#### **1.1 Unapproved Minutes**

##### **Policy Committee Meeting – February 28, , 2012**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole receive the unapproved Minutes of the Policy Committee Meeting of February 28, 2012, as presented.

**CARRIED**

#### **1.2 Approval of Policies**

##### **1.2.1 Employee Attendance During Inclement Weather & Workplace Closure Policy**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the Employee Attendance During Inclement Weather & Workplace Closure Policy (201.9), as presented.

**CARRIED**

#### **1.3 Policy Schedule**

Director Crocco presented the Policy Schedule.

#### **1.4 Policy Update**

Director Crocco presented the Policy Update.

### **2. Helping Understanding Grief and Trauma (H.U.G.S) Program**

Yolanda Baldasaro, Superintendent of Education, welcomed Christine Dernerlanden, C.T.R., and President, founder of Robert's Press Canada's Grief Resource Centre, and award winning author of "Where is Robert?", who provided a brief overview of the Helping Understanding Grief and Trauma (H.U.G.S) Program.

### **3. 2012 Niagara Catholic Student Symposium: Nurturing The Distinctiveness of Catholic Education**

Mark Lefebvre, Superintendent of Education, welcomed Jackie Watson, Equity and Student Leadership Consultant, who presented the report on the 2012 Niagara Catholic Student Symposium: Nurturing The Distinctiveness of Catholic Education. Trustees were informed that approximately 300 students attended the Symposium during which Father Rico Passero, Associate Pastor of Our Lady of the Scapular Church in Niagara Falls, presented an engaging and thoroughly interactive keynote address in which he focused on Catholic Student Leadership.

### **4. Religious and Family Life Education - ELKP to Grade 12**

Superintendent Lefebvre invited Terri Paucio, Religion and Family Life Consultant, to present an overview of the Religious and Family Life Education - ELKP to Grade 12 programs at the elementary and secondary schools across Niagara Catholic.

5. **Award of Construction Contracts for Full Day Kindergarten Projects**

Director Crocco and James Woods, Controller of Plant Services, presented the report on the Award of Construction Contracts for Full Day Kindergarten Projects.

Moved by Trustee Burkholder

**THAT** the Committee of the Whole recommend that the Niagara Catholic District School Board approve the award of construction contracts to King Contractors, Brouwer Construction, T.R. Hinan Inc., Bromac Construction and Stolk Construction for the addition and alterations to Cardinal Newman, Sacred Heart, St. Alfred, St. Charles, and St. Michael Catholic Elementary Schools respectively, for a total five-project cost of \$3,337,019.

**CARRIED**

6. **Staff Development Department Professional Development Opportunities**

Khayyam Syne, Administrator of Staff Development, presented the report on the Staff Development Department Professional Development Opportunities for information.

7. **Monthly Updates**

7.1 **Capital Projects Progress Report**

James Woods, Controller of Plant, presented the Capital Projects Progress Report.

7.2 **Student Trustees' Update**

Ryan Creelman and Patrick Morris, Student Trustees, presented a brief verbal update on the current activities of the Student Senate.

7.3 **Senior Staff Good News Update**

Senior Staff highlights included:

**Superintendent Baldasaro**

- Niagara Catholic is the host of the 2012 OFSAA Boys AA Basketball Championship tournament. Patrick Sullivan, Coach of the St. Francis Phoenix, is this year's tournament convenor with host sites at St. Francis Catholic Secondary School, Denis Morris High School and Holy Cross Catholic Secondary School. The tournament runs from March 4th through to March 7th, 2012. St. Francis Phoenix are the SOSSA representatives.

**Superintendent Ciccarelli**

- Holy Cross Catholic Secondary School hosted 39 teams from 16 Ontario schools at the first St. Catharines VEX Robotics Championship. The competition was one of only three (3) VEX events in Ontario and is considered a qualifying event for the World VEX Championship at Walt Disney World in April.

**Superintendent Forsyth-Sells**

- This past September 2011 during the Wainfleet Fall Fair Wainfleet Mayor April Jeffs invited students from all Wainfleet schools to create a slogan for the township of Wainfleet to reflect the township's unique history/culture.



A group of grade 5 students, under the leadership of classroom teacher Mr. Anthony Biancaniello, submitted the slogan "Wainfleet ~ Find Your Country Side" which was selected as the winning slogan. An announcement was made that "history has been changed" and forevermore the slogan "Wainfleet ~ Find your country side" will be embossed on Township emails, letterhead, business cards and any new signage erected in Wainfleet.

**Director Crocco**

- The Annual Niagara Catholic Technology Skills Competition 2012 took place March 6<sup>th</sup> and 7<sup>th</sup> at the Seaway Mall in Welland.

## **D. INFORMATION**

### **1. Trustee Information**

#### **1.1 Spotlight on Niagara Catholic – February 28, 2012**

Director Crocco presented the Spotlight on Niagara Catholic – February 28, 2012 issue for Trustees' information.

#### **1.2 Calendar of Events – March 2012**

Director Crocco presented information on the Calendar of Events – March 2012.

#### **1.3 March 9 - 18, 2012 – March Break 2012**

Director Crocco reminded Trustees that March Break will take place between March 9 - 18, 2012.

#### **1.4 Respect for Life Mass - March 26, 2012 - 7:00 p.m. - The Cathedral of St. Catherine of Alexandria**

Director Crocco presented information on the Respect for Life Mass being held March 26, 2012 at 7:00 p.m. at The Cathedral of St. Catherine of Alexandria in which Senior Staff would attend.

#### **1.5 Trustee and Senior Staff Retreat**

Director Crocco informed Trustees that the Trustee and Senior Staff Retreat with Bishop Bergie is scheduled for May 10, 2012, from 4:00 – 9:00 p.m., with the location to be determined.

## **E. OTHER BUSINESS**

### **1. General Discussion to Plan for Future Action**

Director Crocco informed Trustees of the following upcoming meetings:

- St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meeting is scheduled for March 20, 2012 in the Father Burns Board Room at the Catholic Education Centre.
- The Dress Code – Elementary and Secondary School Uniform Consultation and vetting will commence at SEAC and NCPIC prior to the eight (8) Family of Schools presentations. Trustees were invited to attend the Family of Schools presentations.

## **F. BUSINESS IN CAMERA**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole move into the In Camera Session.

**CARRIED**

The Committee of the Whole moved into the In Camera Session of the Meeting at 9:05 p.m. and reconvened at 9:09 p.m.

## **G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole report the motions from the In Camera Session of the Committee of the Whole Meeting of March 6, 2012.

**CARRIED**

### **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Burkholder

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section A: Student Trustees Present held on February 28, 2012, as presented.

**CARRIED (Item F1)**

### **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee O'Leary

**THAT** the Committee of the Whole approve the Minutes of the In Camera Session of the Committee of the Whole Meeting - Section B: Student Trustees Excluded held on February 28, 2012, as presented.

**CARRIED (Item F3)**

## **H. ADJOURNMENT**

Moved by Trustee O'Leary

**THAT** the March 6, 2012 Committee of the Whole Meeting be adjourned.

**CARRIED**

This meeting was adjourned at 9:10 p.m.

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Minutes of the Committee of the Whole Meeting of the Niagara Catholic District School Board held on **March 6<sup>th</sup>, 2012**

Approved on the **10<sup>th</sup>** day of **March 2012.**

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Maurice Charbonneau  
Vice-Chairperson of the Board

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John Crocco  
Director of Education/Secretary -Treasurer

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

***PUBLIC SESSION***

**TOPIC: EMPLOYEE ATTENDANCE DURING INCLEMENT WEATHER  
& WORKPLACE CLOSURE POLICY (201.9)**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Employee Attendance During Inclement Weather & Workplace Closure Policy (201.9), as presented.

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Prepared by: Frank Iannantuono, Superintendent of Education/Human Resources  
Presented by: Policy Committee  
Recommended by: Committee of the Whole  
Date: March 27, 2012



Niagara Catholic District School Board

## **EMPLOYEE ATTENDANCE DURING INCLEMENT WEATHER AND WORKPLACE CLOSURE POLICY**

Adopted: March 26, 2002  
Reviewed: November 22, 2011  
Revised:

Policy No. 201.9

### **STATEMENT OF POLICY**

In keeping with the Mission, Vision, and Values of the Niagara Catholic District School Board, all employees of the Niagara Catholic District School Board are expected to be at their place of employment during the required working hours as defined by the Education Statutes and Regulations of Ontario, respective Collective Agreements, or Terms of Employment.

During periods of inclement weather or authorized school, workplace or a system closure, employees will comply with the expectations provided within the accompanying operational procedures.

During inclement weather or any other conditions which would affect the health and safety of students and staff, the Director of Education is authorized to change the working location of employees, change or alter the normal hours of operation of a school, group of schools or the system or close all or part of the Niagara Catholic District School Board.

The Director of Education will inform the Chair of the Board and all Trustees of any closures, change or alteration to the normal hours of operation of a school, group of schools or the system.

The Director of Education will issue Administrative Guidelines for the implementation of this policy.

#### **References**

- *Education Statutes and Regulations of Ontario*
- *Collective Agreements*
- *Terms of Employment*



Niagara Catholic District School Board

## **EMPLOYEE ATTENDANCE DURING INCLEMENT WEATHER AND WORKPLACE CLOSURE POLICY**

Adopted: March 26, 2002

Policy No. 201.9

Reviewed: November 22, 2011

Revised:

### **ADMINISTRATIVE GUIDELINES**

#### **Inclement Weather**

Inclement weather is defined as severe, harsh or stormy weather conditions which will vary throughout the Region of Niagara and could delay travel to schools as well as effect the normal operations of schools, worksites or the system which includes, but not limited to, the delay or cancellation of bus transportation by bus companies; travel advisories or road closures by the Niagara Regional Police and/or Ontario Provincial Police; or extreme weather warnings issued by Environment Canada to local municipalities in the Region of Niagara.

In consultation with members of Senior Administrative Council and as required, but not limited to, Niagara Student Transportation Services, Niagara Regional Police, Ontario Provincial Police and coterminous school boards, the Director of Education will determine any alterations and/or closures to the normal operations of the Niagara Catholic District School Board due to inclement weather or any other conditions which would affect the normal operations of a school, group of schools or the system.

#### **Regular Work Location/Alternate Work Location**

1. In periods of inclement weather it is an expectation that all staff will attempt to reach their work location in time for normal hours of operation.
2. If travel to work is impeded by inclement weather, and may cause lateness, the employee will notify his/her Principal or immediate Supervisor indicating his/her estimated time of arrival.
3. If inclement weather conditions are so severe as announced by the Ministry of Transportation, the Niagara Regional Police, and/or the Ontario Provincial Police as to delay travel to the employee's regular usual work location, the employee will report to the nearest school or work location within the Niagara Catholic District School Board and report to the Principal and/or Supervisor of that location for his/her normal hours of duty. The employee is responsible to contact by phone his/her Principal and/or Supervisor to inform them of his/her location.
4. If an employee reports to an alternative work location, he/she is under the authority of the Principal and/or Supervisor of that school or facility for his/her normal hours of duty.
5. The Principal/Supervisor is required to report all employees who have attended an alternate work location to the Family of Schools' Superintendent of Education.
6. When the school buses are cancelled due to inclement weather as announced through local media and on the Board website, all daily occasional and/or casual replacements assigned for the specific day are not to report to the daily assignment and will not be paid for this cancellation. (Unless otherwise notified, on days when bus transportation is cancelled, all professional development in-services will be cancelled.

## **Absence from Regular Work Location and/or Alternate Work Location**

1. Where an employee deems it impossible to report to any school or alternate work location within the Niagara Catholic District School Board in time for the commencement of normal hours of operation he/she must notify by phone his/her immediate Principal/Supervisor.
  - a. The Principal/Supervisor will discuss a delay in the time to report to any school or alternate work location within the Board.
2. All employees must continue to make all reasonable attempts to report to their regular school or work location or in its alternative any other school or work location within the Niagara Catholic District School Board as weather conditions change throughout the day.
3. Employees who are unable to report to any school or alternate work location within the Niagara Catholic District School Board are required to record his/her absence on the Smart Find Express (SFE) system using the inclement weather code.
4. Principals/Supervisors are required to report all employees who have contacted them indicating that they deemed it impossible to report to any school or alternate work location within the Niagara Catholic District School Board to the Family of Schools Superintendent of Education by the end of the school day.
5. Employees unable to report to a school or alternate work location, must provide the Senior Administrator of Human Resources a signed and dated written explanation of the reason for the absence on his/her return to active duty. The decision of remuneration shall be determined by the Superintendent of Human Resources in consultation with the appropriate supervisor.

## **School Closure**

1. Where the school or workplace is declared closed prior to the commencement of a scheduled workday, as announced through local media and the board website, all daily occasional and/or casual replacements, with the exception of long term occasional teachers assigned to the school or workplace for the specific day will not be paid for the day of the closure.
2. Where a school, a group of schools, or a workplace site is closed by the Director of Education, employees are required to attend a work location determined by the Director of Education in consultation with members of Senior Administrative Council, the Family of Schools Superintendent of Education and the Principal and/or Principals(s) affected by a school closure. The alternate location or locations for school or workplace staff will be communicated to staff by the Principal or Supervisor through staff phone communication procedures, announced on local media services and posted on the Board website. Where the school or workplace is declared closed prior to the commencement of a scheduled workday, as announced through local media and the board website, all occasional and/or casual replacements assigned to the school or workplace for the specific day will not be paid for the day of the closure, with the exception of long term occasional teachers. Daily Occasional and casual staff that are placed in an assignment for more than ten (10) consecutive days for the same employee will be paid for the day of closure of school or workplace site.

## **System Closure**

1. When the Director of Education closes the entire system, employees are not required to report to any work location. For system closures employees are:
  - i. not required to record their absences on the Smart Find Express (SFE)
  - ii. to remain in contact with their school Principal and/or Supervisor and/or the Board website for current information on the status of the system closure and the return to normal operations of the system.
2. Where the school or workplace is declared closed prior to the commencement of a scheduled workday, as announced through local media and the board website, all daily occasional and/or casual replacements, with the exception of long term occasional teachers assigned to the school or workplace for the specific day will not be paid for the day of the closure.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

***PUBLIC SESSION***

**TOPIC: APPROVED MINUTES OF THE SPECIAL EDUCATION  
ADVISORY COMMITTEE (SEAC) MEETING OF  
FEBRUARY 1, 2012**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of February 1, 2012, as presented for information.

The following recommendations are being presented for the Board's consideration from the Special Education Advisory Committee Meeting of February 1, 2012.

**3.1 Change in Representation to the Special Education Advisory Committee**  
- *Community Living Welland/Pelham*  
- *Ontario Brain Injury Association*

**THAT** the Niagara Catholic District School Board approve the change in representation for Community Living Welland/Pelham to the Special Education Advisory Committee; Primary Representative: Kerry Thomas, Alternate Representative: Judy Sullivan, CL Welland/Pelham; Address: 535 Sutherland Ave, Welland, ON L3B 5A4.

**THAT** the Niagara Catholic District School Board approve the change in representation for the Ontario Brain Injury Association to the Special Education Advisory Committee; Primary Representative: Diane Dakiv, OBIA; Address: PO Box 2338, St. Catharines, ON L2R 7R9.

**3.2 Letter from the Special Education Advisory Committee to the Ministry of Education**

**THAT** the Niagara Catholic District School Board approve the attached letter from the Special Education Advisory Committee to the Ministry of Education regarding Special Education.



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

## MINUTES OF THE SPECIAL EDUCATION ADVISORY COMMITTEE MEETING WEDNESDAY, FEBRUARY 1, 2012

Minutes of the Meeting of the Special Education Advisory Committee, held on Wednesday, February 1, 2012, at 7:00 p.m. in the Father Kenneth Burns csc Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:00 p.m. by Chair Racine.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Chair Racine.

2. Roll Call

Members	Affiliations	Present	Excused	Absent
Anna Racine	The Tourette Syndrome Association of Ontario	✓		
Kim Rosati	VOICE for Hearing Impaired Children	✓		
Connie Parry	Association for Bright Children	✓		
Judy Sullivan	Community Living-Welland/Pelham	✓		
Sarina Labonte	Community Living-Grimsby, Lincoln & West Lincoln	✓		
Rob Lavorato	Down Syndrome Caring Parents (Niagara)	✓		
Mike Gowan	Autism Ontario	✓		
Jim Wells	John Howard Society of Niagara			✓
Dianne Radunsky	Ontario Brain Injury Association	✓		
Sarah Farrell	Learning Disabilities Association – Niagara		✓	
Bill Helmeczi	Pathstone Mental Health		✓	
<b>Trustees</b>				
Father Paul MacNeil		✓		
Rhianon Burkholder			✓	

The following staff were in attendance:

**Yolanda Baldasaro**, Superintendent of Education; **Ted Farrell**, Principal – Secondary;  
**Terry Antoniou**, Principal – Elementary; **Amy Dowd**, Coordinator – Special Education;  
**Tina DiFrancesco**, Recording Secretary



3. Approval of the Agenda

Moved by Mike Gowan  
Seconded by Sarina Labonte

**THAT** the Special Education Advisory Committee approve the Agenda of the Special Education Advisory Committee Meeting of February 1, 2012.

**CARRIED**

4. Disclosure of Interest

No Disclosures of Interest were declared with any items on the agenda.

5. Approval of Minutes of the Special Education Advisory Committee Meeting of January 11, 2012

Moved by Rob Lavorato  
Seconded by Dianne Radunsky

**THAT** the Special Education Advisory Committee approve the Minutes of the Special Education Advisory Committee Meeting of January 11, 2012, as presented.

**CARRIED**

**B. PRESENTATIONS**

**C. VISIONING**

1. Goals and Vision for 2011/2012

1.1 EA Survey

Chair Racine presented the revised EA Survey questionnaire to the members for review. Superintendent Baldasaro informed the members that approval has been granted from Senior Administrative Council on the proposed questions and the process is underway regarding the set up of the electronic survey. A Memorandum will be sent out to the Educational Assistants to complete the survey within a specific timeframe. Results will be brought forward possibly in June.

**D. BUSINESS ARISING FROM THE MINUTES OF THE MEETING OF JANUARY 11, 2012**

1. Learner Advocacy

2. Parent Outreach

3. Program and Service Recommendations

4. **Special Education Budget**

5. **Annual Review, Special Education Plan**

6. **Other Related Items**

6.1 **Special Education Funding Discussion**

Deferred to a future meeting

6.2 **Follow up Letter to the Minister of Education regarding Special Education**

Chair Racine presented the revised draft letter to the SEAC members for review. Changes were made based on the suggestions of members. The revised letter will be sent electronically to the members for review prior to the next meeting and also be included in the March agenda package. Once approved by the SEAC, the letter will be submitted to the Board for approval.

7. **Policy Review**

7.1 **Employee Attendance During Inclement Weather and Workplace Closure Policy**

This policy was sent electronically to the members for review. Chair Racine suggested that any recommendations can be forwarded to her and she will respond on behalf of the SEAC. Individual responses are also welcome. The deadline to respond is February 17, 2012.

## **E. AGENCY REPORTS**

1. **VOICE for Hearing Impaired Children – Kim Rosati**

• **March Dress Loud Day 2012**

**What is it?** An opportunity to educate and inform the public that children who are deaf or hard of hearing can listen, speak and attend mainstream schools. Participants donate a toonie and wear their loudest, wackiest shirts, ties and other clothing.

**Why do it?** It's easy, fun and helps spread the word that deaf children can talk. VOICE encourages better understanding of children with hearing loss and teaches children with hearing loss to learn to listen and speak.

For more information email [kendra@voicefordeafkids.com](mailto:kendra@voicefordeafkids.com) for a participation kit with posters, flyers and instructions.

• **Scholarship**

Louise Crawford Scholarship for 2011-2012 applications are now available. For the necessary forms contact VOICE National Office 1-416-487-7719 or [info@voicefordeafkids.com](mailto:info@voicefordeafkids.com)

• **Yes Deaf Kids Can Talk!**

New VOICE video showcasing VOICE kids. Check it out on [www.youtube.com](http://www.youtube.com)

**2. Down Syndrome Caring Parents (Niagara) – Rob Lavorato**

- The DSCP meeting will be held on Thursday, February 2<sup>nd</sup>, 2012.
- The Annual General Meeting will be held next month.

**3. Community Living – Welland/Pelham – Judy Sullivan**

- Information was presented on the Inclusive Education Webinar Series, located on the Community Living website @ [www.communitylivingontario.ca](http://www.communitylivingontario.ca). Please visit the website for a listing of dates and topics.

**4. Association for Bright Children – Connie Parry**

- Information was presented on *Mental Health and Addiction Supports for District School Boards and Ontario's Three Year Child and Youth Mental Health Strategy* (Presentation to PAAC on SEAC).

**5. Community Living – Grimsby, Lincoln and West Lincoln – Sarina Labonte**

- The Ministry of Community and Social Services and the Ministry of Children and Youth Services is mandating the development of transitional aged youth protocols in each region for youth between the ages of 14-18. A final protocol should be released in the next month;
- All Special Services at Home and self-directed funding Passport contracts for adults will be administered by Developmental Services Ontario agencies commencing April 1, 2012;
- A new program in Niagara called COAST has launched its services in November 2011. Crisis Outreach and Support Team (COAST) provides crisis intervention services (telephone and outreach) to people with mental illness who are in crisis. Mental health and Addiction workers (nurses, social workers, occupational therapists) will triage calls on the crisis line and provide support and develop a plan for intervention. Clients may be provided with support and intervention on the telephone. COAST outreach team consists of a mental health worker paired with a specially trained police officer who responds to crisis in the community. The team provides crisis intervention, support, assessment and assistance developing follow-up plans to clients in the community who are in crisis. Follow-up may include brief monitoring/support, referral to appropriate community organizations/support networks or collaboration with existing supportive organizations. Prevention of ongoing or future crisis is a goal of the program. Model of service is mental health outreach and crisis intervention partnered with police services. Average length of stay is 24 hours and may be repeated. This services is available to individuals 16 years and older and can be accessed by calling 1-800-263-4944.

**6. Autism Ontario – Mike Gowan**

- On Friday, February 3<sup>rd</sup> a trip is underway to the Summit Education Centre in Buffalo. More information will follow.

**7. The Tourette Syndrome Association of Ontario – Anna Racine**

- At the Tourette Syndrome Association meeting a presentation was held in regards to Income Tax preparation.

**8. John Howard Society of Niagara – Jim Wells**

- Nil Report

**9. Ontario Brain Injury Association – Dianne Radunsky**

- The Ontario Brain Injury Association (OBIA) will be announcing the new replacement for Dianne Radunsky's position early next week. She will be leaving this position on February 29<sup>th</sup>, 2012. Diane Dakiv will be taking her place here at SEAC.
- OBIA's next Level I course Neurorehabilitation: Assisting Recovery and Function in Everyday Following Brain Injury will be held at Brock University from February 21<sup>st</sup> -24<sup>th</sup>, 2012. This 4 day course is intended to illustrate the student's role in the rehabilitation process as it contributes to the lives of individuals with acquired brain injury. The course for Neurobehavioural disorders will be offered June 25<sup>th</sup> & 26<sup>th</sup> and the course for Children and Youth with ABI will be offered November 2<sup>nd</sup> & 3<sup>rd</sup>.
- The Brain Basics was offered in January in Windsor. Also, scheduled in March for Peterborough, Pembroke, Ottawa, Sudbury and for WSIB in Toronto. OBIA was invited to offer the course in April in PEI, back in Toronto in May and in October offered in Orangeville. We continue to offer this course to PSW, EA, ERT and others across Ontario who is specifically involved in one way or another with brain injury. We are in the process of translating the Brain Basics Manual into French and we thank Bayshore Health for sponsoring the costs.
- Should anyone have any questions or would like to know more about our training programs, please contact Debbie Spaulding (ext. 224) or Diane Dakiv (ext. 231) at 905-641-8877.
- Our Ontario Advisory Committee (OAC) meeting was held on January 21<sup>st</sup>, 2012. Since, half of the day is always dedicated towards education we were fortunate to have Sandra Lambert join us from Holland Bloorview, Kids Rehabilitation Hospital Foundation. Sandra presented to the group on the development process of "Proposal Writing" which provided very informative and useful information for members to bring back to their individual community associations.
- OBIA is a member of the Alliance for Brain Based Disorders and this group had a meeting with Paul Grogan – Special Education Policy Branch of the Ministry of Education. The Ministry is working on a 3 year Child and Youth Mental Health Strategy. Included in this strategy is a Resource Guide on Mental Health for Educators. We will have an opportunity to review the draft resource guide.
- OBIA's Peer Support Program is growing. We had a scheduled training Mentors in Thunder Bay in January. There will be Mentor training in Toronto this month and also for London in March. Since this is a Ministry funded program our annual report is due this spring. On a positive note, program evaluators were accepted to present on the program at the International Brain Injury Conference in Scotland in 2012; they were also accepted to present a poster presentation at the Toronto Best (Clinical) Practices Conference also this month.
- Mention was made last month regarding the success of our 2011 Conference held in November in Niagara Falls with over 600 participants. Since we exceeded our projected net revenue we were able to give each of the participating associations \$6,663.59. We are very happy that this has been the largest brain injury conference to date in Ontario which in turn afforded us the opportunity to help our community brain injury associations financially.

- OBIA recently received a donation for \$25,000 from the Ontario Automotive Recycling Association President Wally Dingman and MPP Jim Bradley was on hand to assist with the passing of the cheque.

**10. Learning Disabilities Association (Niagara) – Sarah Farrell**

**Report submitted**

- Winter 2012 programs (Reading Rocks, BEST, STEPS) will begin the week of February 6<sup>th</sup>, 2012 for 8 weeks. All of the details (days, times, locations) are posted on our website.
- Reading Rocks Junior will be running in Niagara Falls again this winter, specifically for the Victoria/Drummond neighbourhood who receive spots first but will also open to other neighbourhoods (Niagara Prosperity Initiative) – Applications due February 13<sup>th</sup>!
- Our Parents Advocating – Children Excelling program, which is a program to provide information and strategies for parents of children with LD/ADHD, will start again every Monday from 6:00p.m.-7:00p.m. starting February 6<sup>th</sup>, 2012 for 8 weeks.
- We will be running our full-day March Break Boost program again this year during March Break in St. Catharines and Welland. In this program, children will spend half the day on literacy, numeracy and social skills (in stations through fun, hands-on activities) and the other half of the day on recreational activities, sports and crafts to keep them on their toes during the break! Accepting applications until February 20<sup>th</sup> (online at [www.ldaniagara.org](http://www.ldaniagara.org)).

**11. Pathstone Mental Health – Bill Helmeczi**

- Nil Report

**F. STAFF REPORTS**

**1. Terry Antoniou – Principal, Elementary  
LORETTO CATHOLIC**

- Resource, Teachers and Staff have completed Individual Education Plans that will accompany the Term 1 Report Cards home February 9<sup>th</sup>.
- Grade 8 students are enjoying a life skills cooking program.
- All students enjoyed a presentation from Rock and Roll Author Sigmund Bower.

**Deborah Mercnik-Principal, Elementary  
ST. GABRIEL LALEMONT CATHOLIC**

- Grade 7 and 8 students ran a “St. Gabriel Lalemant’s Got Talent Show” just before Christmas. Admission included a donation of canned goods and mittens to Our Lady of the Scapular Church; St. Vincent de Paul Society. Other proceeds will help to fund their winter trip to Ottawa in February. Students helped load the items into the volunteer’s van and she was very appreciative of the students’ act of community service.

## 2. Ted Farrell – Principal, Secondary

### **BLESSED TRINITY**

- Individual Education Plans were reviewed by the Principal and attached to the final Report Card.
- Members of the Resource Department have begun updating Individual Education Plans to reflect accommodations for Semester 2 courses and teachers.
- Timetables for students with IEP's have been reviewed individually. Resource and Guidance have worked closely together to ensure that students are taking courses that are appropriate to their individual pathway.
- The list of students who will write the OSSLT has been created and accommodations entered into Maplewood.
- Special Education Class staff has worked very cohesively to develop student and EA's schedules that maximize integration into regular classrooms and Co-Op placements throughout the community.
- We are looking forward to another group of Peer Tutors who will be integral in supporting our Special Education Class students as they participate in all aspects of the school.
- In December and in January, Personal Centered Reviews were held in anticipation of our students' transition out of secondary school. For us at Blessed Trinity, it was an affirmation of our approach involving backward planning - looking at the options available after high school, and planning programs to meet those goals. We are committed to developing skills, such as Co-op that will continue after leaving high school.
- Re-Action for Inclusion Conference will be held March 2<sup>nd</sup>, 2012 – Sharon Phillips was asked to be part of the Provincial Planning Committee for this event.
- The Grimsby/Lincoln and Welland Associations for Community Living have agreed to sponsor students from Niagara Catholic Secondary Schools in order to attend this very worthwhile conference. Michael Jacques, who is a student (Notre Dame), has attended the conference for the past two years. He is now on the Provincial Planning Committee along with another former peer tutor, Znak Ovenden. Ten students from Blessed Trinity will attend the conference with Mrs. Phillips. An amazing opportunity.

### **HOLY CROSS SECONDARY**

- **Lunch Program:** The healthy lunch program has been a success! Students have expressed their desire to continue the program next semester.
- **SNAP:** Students have been asking for months when our turn would come and January was the magical month. Students had a blast!
- **Therapy Tails:** We now have 2 dogs come in to visit the students in addition to our regular visitor "Charlie."
- **Looking Ahead:** We look forward to seeing our friends next month at the Saint Michael High school celebration.

### **LAKESHORE CATHOLIC**

- IPAD program continues to show success.
- Structured teaching is showing improvement with ASD students.
- IPRC meetings were held with Board staff. All a success.
- Five new students from co-terminus Board starting on Wednesday.
- Planning is underway for our *Hurray for Hollywood* Special Education Event.

### **SAINT MICHAEL**

- Saint Michael will be having our Annual Special Education Valentine's Lunch/Dance on February 23<sup>rd</sup> for high school students.
- Accommodations for EQAO Literacy have been submitted to EQAO. Letters confirming accommodations to parents will be sent home with Semester one report cards.
- Special Class IPRC's took place on January 25<sup>th</sup>.
- Semester one IEP's were frozen and will be sent home with report cards. Semester 2 IEP's will be drafted in February. Parents are invited to provide input into the development of the IEP.
- Transition visits and Case Conferences continue for Grade 8 Special Education students entering Saint Michael next September.
- As part of Board PD initiative, we visited Niagara Peninsula Children's Centre yesterday to learn about some specialized communication equipment that one of our incoming students have been working with.
- Grade 8 Orientation and Open House is scheduled for February 16th.
- We are nominating Nancy Molnar (ERT) for the Premier's Lifetime Teaching Excellence Award.

### **3. Yolanda Baldasaro – Superintendent of Education**

- Kindergarten Open houses were held on February 1<sup>st</sup>, 2012.
- The Board Improvement Plan for Student Achievement (2011-2013) was presented to the members for information.

### **4. Amy Dowd – Coordinator Special Education**

- Nil Report

## **G. TRUSTEE REPORTS**

### **1. Father Paul MacNeil – Trustee**

- A new Board report “*Closure of Michael J. Brennan Catholic Elementary School*” was presented by the Director at the January 31<sup>st</sup>, 2012 Board meeting. This new report provided the following recommendations for the consideration of the Board:

***THAT***, subject to Ministry of Education funding, the closure of Michael J. Brennan Catholic Elementary School by September 2014;

***THAT***, subject to Ministry of Education funding, students attending Michael J. Brennan and St. James Catholic Elementary Schools as of February 1<sup>st</sup>, 2012 be grandfathered, including siblings, until completion of Grade 8 at the St. James Catholic Elementary School site commencing September, 2014

***THAT***, in compliance with Board Policy 301.1 Admission of Students, effective February 1<sup>st</sup>, 2012 out of boundary requests will not be granted for Michael J. Brennan and St. James Catholic Elementary Schools based on current or revised attendance area boundaries;

***THAT***, the St. Catharines Attendance Area Review Ad Hoc Committee be directed to commence deliberation and public consultation on revised attendance area boundaries for defined areas of St. Catharines and provide a report and recommendations to the Board no later than June 2012;

***THAT***, revised attendance area boundaries for Michael J. Brennan and St. James Catholic Elementary Schools, excluding students grandfathered as of February 1<sup>st</sup>, 2012, will be in effect for the September identified by the St. Catharines Attendance Area Review Ad Hoc Committee and approved by the Board.

The Niagara Catholic District School Board approved these recommendations at the January 31<sup>st</sup>, 2012 Board meeting.

- With thoughtful consideration of the feedback received through the public consultation process, the Niagara Catholic District School Board, at its January 31<sup>st</sup>, 2012 Board meeting, approved the January 17<sup>th</sup>, 2012 Committee of the Whole motion as stated below;

***THAT*** the Niagara Catholic District School Board approve the consolidation of St. Thomas More and Our Lady of Mount Carmel Catholic Elementary schools at the Our Lady of Mount Carmel site for September 2013, subject to funding approval by the Ministry of Education for renovation and addition to Our Lady of Mount Carmel Catholic Elementary School.

2. **Rhianon Burkholder – Trustee**

- Nil Report

## **H. NEW BUSINESS**

1. **Learner Advocacy**

2. **Parent Outreach**

3. **Program and Service Recommendations**

4. **Special Education Budget**

5. **Annual Review, Special Education Plan**

**5.1 Proposed Special Education Plan Review Dates**

The Special Education Plan review dates are February 22<sup>nd</sup>, 1:00p.m. – 3:00p.m., March 1<sup>st</sup>, 2:00p.m. – 3:30p.m. and March 7<sup>th</sup>, 1:00p.m. – 3:00p.m. Staff invited the SEAC members to participate in the review. The Special Education Plan can be viewed on the Board website @ [www.niagaracatholic.ca](http://www.niagaracatholic.ca) in the Special Education section.



**6. Other Related Items**

**6.1 School Year Calendar 2012-2013 Consultation Process**

Superintendent Baldasaro presented the proposed 2012-2013 School Year Calendar to the members for information and review. Chair Racine suggested that any recommendations can be forwarded to her and she will respond on behalf of the SEAC. Individual responses are also welcome. The deadline to respond is March 8<sup>th</sup>, 2012.

**7. Policy Review**

**I. CORRESPONDENCE**

**1. Letters from other SEAC's**

A discussion was held in regards to letters our SEAC have received from other SEACs. A decision was made regarding the letters that required responses. Chair Racine will draft response letters and bring them forward at a future meeting.

**J. QUESTION PERIOD**

**K. NOTICES OF MOTION**

**L. AGENDA ITEMS – DISCUSSION FOR FUTURE MEETINGS**

**1. Mental Health Initiatives**

**2. Contact Niagara**

**3. Agency Presentations**

A possible VOICE presentation will be held in March 2012.

**4. Presentation on supports/plans for Post Secondary Graduates**

**5. Niagara Catholic District School Board Secondary Exam Schedules**

**M. INFORMATION ITEMS**

1. Dianne Radunsky will be retiring from the Ontario Brain Injury Association after 24 years of service. A celebration in her honour will be held on Wednesday, February 29<sup>th</sup>, 2012 at the Best Western Harbourfront. Chair Racine thanked Dianne Radunsky for her contributions and dedication to the SEAC. Superintendent Baldasaro on behalf of Director Crocco and Chair Burtnik wished her all the best and thanked her for being a part of our SEAC.

**N. NEXT MEETING:**

**Wednesday, March 7, 2012 at 7:00p.m. at the Catholic Education Centre**

**O. ADJOURNMENT**

Moved by Rob Lavorato  
Seconded by Sarina Labonte

**THAT** the February 1, 2012 meeting of the Special Education Advisory Committee be adjourned.

**CARRIED**

This meeting was adjourned at 9:00p.m.

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**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

***PUBLIC SESSION***

**TOPIC: CHANGE IN REPRESENTATION TO THE SPECIAL  
EDUCATION ADVISORY COMMITTEE**  
- ***COMMUNITY LIVING WELLAND/PELHAM***  
- ***ONTARIO BRAIN INJURY ASSOCIATION***

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the change in representation for Community Living Welland/Pelham to the Special Education Advisory Committee; Primary Representative: Kerry Thomas, Alternate Representative: Judy Sullivan, CL Welland/Pelham; Address: 535 Sutherland Ave, Welland, ON L3B 5A4.

**THAT** the Niagara Catholic District School Board approve the change in representation for the Ontario Brain Injury Association to the Special Education Advisory Committee; Primary Representative: Diane Dakiv, OBIA; Address: PO Box 2338, St. Catharines, ON L2R 7R9.

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Prepared by: SEAC Committee  
Presented by: Yolanda Baldasaro, Superintendent of Education  
Recommended by: John Crocco, Director of Education  
Date: March 27, 2012



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**REPORT TO THE BOARD MEETING  
MARCH 27, 2012**

**CHANGE IN REPRESENTATION TO THE  
SPECIAL EDUCATION ADVISORY COMMITTEE**

*Community Living Welland/Pelham*

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the change in representation for Community Living Welland/Pelham to the Special Education Advisory Committee; Primary Representative: Kerry Thomas, Alternate Representative: Judy Sullivan, CL Welland/Pelham; Address: 535 Sutherland Ave, Welland, ON L3B 5A4.

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Prepared by: Yolanda Baldasaro, Superintendent of Education  
Presented by: Yolanda Baldasaro, Superintendent of Education  
Recommended by: John Crocco, Director of Education  
Date: March 27, 2012



**Administrative Offices**  
535 Sutherland Ave.,  
Welland, ON  
L3B 5A4  
Tel: 905-735-0081  
Fax: 905-735-2256  
E-Mail:  
communityliving@  
cl-wellandpelham.ca

**Children's Services**  
c/o Niagara College  
Child Care Centre  
300 Woodlawn Road  
Welland, ON  
L3C 7L3  
Tel: 905-788-3113  
Fax: 905-735-2276

**Employment Services**  
c/o Seaway Mall, Suite GG4  
800 Niagara Street,  
Welland, ON  
L3C 5Z4  
Tel: 905-732-1023  
Fax: 905-732-0528

**Family Support Services**  
535 Sutherland Ave.,  
Welland, ON  
L3B 5A4  
Tel: 905-735-0185  
Fax: 905-735-9431

**Residential Services**  
535 Sutherland Ave.,  
Welland, ON  
L3B 5A4  
Tel: 905-735-9019  
Fax: 905-735-9431

**Volunteer Services**  
535 Sutherland Ave.,  
Welland, ON  
L3B 5A4  
Tel: 905-735-0081  
Fax: 905-735-9431

**Welland Packaging / Leisure Supports**  
43 Hagar Street,  
Welland, ON  
L3B 4J7  
Tel: 905-735-8220  
Fax: 905-735-8320

**Website**  
www.cl-wellandpelham.ca

March 2, 2012

**Anna Racine**  
Niagara Catholic District School Board  
427 Rice Road  
Welland, ON  
L3C 7C1

Dear Anna:

In discussion with Heather Schnieder, she is not able to be the representative to SEAC on behalf of Community Living Welland Pelham due to family commitments. Kerry Thomas will take on the responsibility of the main representative and Judy Sullivan will continue to be the alternate representative. We appreciate your support in this matter and thank you the opportunity to participate on the NCDSB's SEAC committee. Please feel free to contact myself or Theresa Terreberry if you require any further information.

Sincerely,

**Barbara Vyrosto**  
Executive Director

cc – Heather Schneider  
Kerry Thomas



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**REPORT TO THE BOARD MEETING  
MARCH 27, 2012**

**CHANGE IN REPRESENTATION TO THE  
SPECIAL EDUCATION ADVISORY COMMITTEE**

*Ontario Brain Injury Association*

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the change in representation for the Ontario Brain Injury Association to the Special Education Advisory Committee; Primary Representative: Diane Dakiv, OBIA; Address: PO Box 2338, St. Catharines, ON L2R 7R9.

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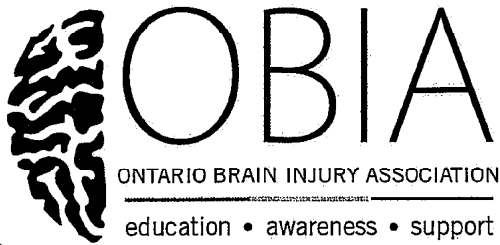
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Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Recommended by: John Crocco, Director of Education

Date: March 27, 2012



*Enhancing lives...*

March 1, 2012

John Crocco  
Director of Education & Board of Trustees  
Niagara Catholic District School Board  
Catholic Education Centre  
427 Rice Road  
Welland, ON L3C 7C1

Dear John Crocco:

We are pleased to confirm with you that the Ontario Brain Injury Association (OBIA) has identified the following representative for the Special Education Advisory Council (SEAC) for your board who will be replacing Dianne Radunsky.

**Primary Representative:**

Diane Dakiv  
Email address: [ddakiv@obia.on.ca](mailto:ddakiv@obia.on.ca)  
(905)-641-8877 ext. 231

Please send all future SEAC correspondence electronically to Diane Dakiv. OBIA's mailing address is P.O. Box 2338 St. Catharines ON L2R 7R9.

Sincerely,

Ruth Wilcock  
Executive Director  
Email: [rwilcock@obia.on.ca](mailto:rwilcock@obia.on.ca)  
(905)-641-8877 ext. 238

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

***PUBLIC SESSION***

**TOPIC: LETTER FROM THE SPECIAL EDUCATION ADVISORY  
COMMITTEE TO THE MINISTRY OF EDUCATION**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the attached letter from the Special Education Advisory Committee to the Ministry of Education regarding Special Education.

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Prepared by: SEAC Committee  
Presented by: Yolanda Baldasaro, Superintendent of Education  
Recommended by: John Crocco, Director of Education  
Date: March 27, 2012





NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**REPORT TO THE BOARD MEETING  
MARCH 27, 2012**

**LETTER FROM THE SPECIAL EDUCATION ADVISORY  
COMMITTEE TO THE MINISTRY OF EDUCATION**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the attached letter from the Special Education Advisory Committee to the Ministry of Education regarding Special Education.

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Prepared by: Yolanda Baldasaro, Superintendent of Education

Presented by: Yolanda Baldasaro, Superintendent of Education

Recommended by: John Crocco, Director of Education

Date: March 27, 2012



March 7, 2012

The Honourable Laurel Broten  
Ministry of Education  
Mowat Block, 18<sup>th</sup> floor  
900 Bay Street  
TORONTO ON M7A 1L2

Dear Madame Minister:

The Special Education Advisory Committee of the Niagara Catholic District School Board acknowledges receipt of the letter from Leona Dombrowsky dated July 5, 2011, in response to our letter of May 3, 2011. As you will recall, the SEAC of the Niagara Catholic District School Board had recommended that new teachers complete Special Education Part I as a mandatory qualification course prior to obtaining their Certificate of Qualification and Registration.

We note that Ms. Dombrowsky's letter refers to resource documents, professional development and other supports which are in place by the Ministry of Education and local school boards. We understand that this will allow teachers to be better prepared to meet the needs of our students with special education needs. As we recognize the importance of all of these initiatives, we feel that with the addition of Special Education Part I, Ontario teachers will be better qualified to carry out the special education programs and services available to them.

In the letter from Ms. Dombrowsky, we note that she makes reference to the recommendations in the Preparing Teachers for Tomorrow report, which included identifying special education as a required component within the program of professional education. In reviewing the highlights of this report, we see that the Ontario College of Teachers recommended that teacher education programs be extended to include a special education course. We would appreciate if you could advise us how you are exploring this recommendation from the Ontario College of Teachers and what changes the Ministry of Education is proposing in this regard. In particular, what are the special education courses that are being offered and may be offered in the future, and how do they compare with the Special Education Part I Course.

In summary, we are interested in how the follow ups to this recommendation will impact our recommendation that Special Education Part I be added as a mandatory qualification.

We thank you for your ongoing support of Special Education in Ontario and look forward to hearing from you.

Sincerely,

Kathy Burtnik  
Chairperson  
Niagara Catholic District School Board

Anna Racine  
Special Education Advisory Committee Chair  
Niagara Catholic District School Board

cc. *Special Education Advisory Committee Chairs, Ontario Catholic School Boards*  
*Special Education Advisory Committee Chairs, Ontario Public School Boards*  
*Special Education Advisory Committee Chairs, Ontario French Catholic School Boards*  
*Special Education Advisory Committee Chairs, Ontario French Public School Boards*

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

***PUBLIC SESSION***

**TOPIC: APPROVED MINUTES OF THE NIAGARA CATHOLIC  
PARENT INVOLVEMENT COMMITTEE (NCPIC) MEETING  
OF JANUARY 12, 2012**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Niagara Catholic Parent Involvement Committee Meeting of January 12, 2012, as presented for information.



*The Niagara Catholic District School Board through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.*

**UNAPPROVED MINUTES**

**Niagara Catholic Parent Involvement Committee**

**Thursday, January 12, 2012  
7:00 p.m. – 9:00 p.m.**

**Father Kenneth Burns Board Room  
CATHOLIC EDUCATION CENTRE, WELLAND, ONTARIO**



**A. ROUTINE MATTERS**

1. Opening Prayer
  - Opening prayer was led by Terri Pauco.

2. Roll Call:

Members	Present	Excused	Absent
Shawn O'Brien	✓		
Anna Racine	✓		
Mary Byers	✓		
Teri Venzon		✓	
Mary-Jo Au	✓		
Shonna Daly	✓		
Dr. Rafik Abdll-Malik			✓
Marion Battersby	✓		
Sharon Goossen	✓		
Heather Pyke		✓	
Peter Batiste		✓	
Annie Zdyb-Rinne	✓		
Michelle Zappitelli	✓		
Linda Marie O'Hagan	✓		
Father Peter Rowe	✓		
Terri Pauco	✓		
Josie Rocca	✓		
Theo Dagenais		✓	
Jeff Smith		✓	
Alexandra Sotola	✓		
Lee Ann Forsyth-Sells	✓		
Kathy Burtnik	✓		
Maurice Charbonneau	✓		
Yvonne Anderson	✓		

3. Approval of the Agenda

Moved by: Anna Racine  
Seconded by: Mary Byers

THAT the agenda of the Niagara Catholic Parent Involvement Committee Meeting of January 12, 2012 be approved as presented.

**CARRIED**

4. Approval of the Minutes of the Niagara Catholic Parent Involvement Committee Meeting of November 10, 2011.

Moved by: Marion Battersby

Seconded by: Annie Zdyb-Rinne

THAT the minutes of the Niagara Catholic Parent Involvement Committee Meeting of November 10, 2011 be approved as presented.

**CARRIED**

#### **B. PRESENTATIONS: Good News**

- St. Anthony Catholic Elementary School: Shonna Daly
  - The school renovations are approaching completion.
  - The Christmas Store was well received by parents/students and proved to be successful.
- St. Michael Catholic Elementary School: Marion Battersby
  - The renovations have been completed and the school is looking forward to the ELKP registration in February.
- Loretto Catholic Elementary School: Shawn O'Brien
  - Preparations have begun to present a Christmas Play next year.
- Our Lady of Mount Carmel Catholic Elementary School: Anna Racine/Mary Byers
  - Students participated in the International Marathon and Choirfest.
  - Grade 6 and 7 students are participating in a Brock University project called "Rock N' Roll Literacy".
  - Students are building a cross with personalized puzzle pieces.
- St. Ann Catholic Elementary School (Fenwick): Annie Zdyd-Rinne
  - The school had a successful Christmas Book sale.
- Sacred Heart Catholic Elementary School: Michelle Zappitelli
  - An Interactive Open House was held before Christmas Break. Students were able to participate in a variety of work stations while parents had the opportunity to speak with teachers.
  - The Snack Committee held an information night, teaching parents about economical ways to pack healthy lunches.
- St. Francis Catholic High School:
  - Students participated in Christmas baskets for the community.
- Holy Cross Catholic Secondary School: Alexandra Sotola
  - Students had a successful Food Drive and Dress Down Day for Community Care along with a successful Toy Drive for St. Vincent de Paul.
- Notre Dame College School: Sharon Goosen
  - A request was made to keep in their prayers the passing of a Grade 10 student and the father of another student.
  - Rehearsals are underway for the Spring Musical "Anything Goes".

#### **C. BUSINESS ARISING FROM THE MINUTES OF THE MEETING OF SEPTEMBER 8, 2011**

1. Policy Review: Sub-Committee
  - Playground Equipment Policy No. 702.1
  - Community Use of Facilities Policy No. 800.2
  - NCPIC Policy No. 800.7

The NCPIC Policy Review Sub-committee met on November 28, 2011 to review the Board policies for vetting.

Recommendations:

**NCPIC Policy No. 800.7 –**

1. Section 4.10.1 Elections of parent representatives to the Niagara Catholic Parent Involvement Committee are to be held each school year no later than November 15<sup>th</sup> and before the first meeting of the Committee in the school year.
2. Section 4.10.2 Election Forms will be sent to individual Catholic School Councils one month prior to the elections.
3. Section 4.10.3 Nomination forms and self-nomination forms must be submitted and received by the nomination date before 4:00 p.m. E.S.T. Nomination forms will be date stamped for receipt. Nomination forms that are incomplete by the nomination submission deadline will not be accepted. Nominees shall apply to a (one) geographic jurisdiction to ensure parent representation of all geographic areas.
4. Section 4.10.7-DELETED

The person elected Chairperson shall be Chairperson until the next organizational meeting. The person elected Vice-Chairperson shall be Vice-Chairperson until the next organizational meeting of the NCPIC.

**Community Use of Facilities Policy No 800.2**

No suggestions were made by the NCPIC Sub-Committee members. Approved by the NCPIC.

**Playground Equipment Policy No. 702.1**

1. **Under Statement of policy to follow the second paragraph please insert the following –** Playground equipment is a place for students to improve their physical and social skills. With proper design, inspection, maintenance and supervision, this equipment can provide hours of enjoyment. Students using playground equipment are owed a “Duty of Care” by those in authority. It is expected that a reasonable standard of safety and care will be provided. Elements that will facilitate a reasonable standard of safety and care include: maintenance, supervisions, first aid, emergency procedures, record keeping, staff training, compliance with standards and inspections.
2. **Under Statement of policy third paragraph –** Effective September 1, 2012 – Playground equipment can be installed on school sites where financial commitments can be made.
3. **Under Existing Playground Equipment-switch paragraph 3 to be 1 and 1 to be 3**  
~~±~~ (3) Equipment that is deemed unsafe shall be put out of bounds to students pending repairs or removal. Equipment is to be removed from a school upon direction of the Controller of Plant, after consultation with the Principal, where repairs to the equipment to make it safe cannot be cost effectively implemented.  
  
~~±~~ (1) It is expected that equipment built and installed prior to July 2003 will likely not be in compliance with the specifications of the CSA Z614-2003 Standard. It must be kept in mind that CSA Z614-2003 Standard does not require play structure to be removed or retrofit simply because it pre-dates the current standard and has items or issues on non-compliance. If properly maintained, most structures can be expected to serve the balance of their expected life span. Playgrounds need only to comply with the CSA Standard in place at the time the playground was built and installed (older equipment with safety concerns should be removed).

Recommendations made by the subcommittee were approved by the NCPIC members. Shonna Daly will forward the feedback to Jennifer Brailey at [jennifer.brailey@ncdsb.com](mailto:jennifer.brailey@ncdsb.com) by January 13, 2012.

A motion was presented by Shonna Daly

THAT the recommendations for the policies being vetting be forwarded to Jennifer Brailey by 4:00 p.m. on January 13, 2012.

Moved by: Marion Battersby

Seconded by: Shawn O'Brien

**CARRIED**

#### **D. SUPERINTENDENT'S REPORT**

##### 1. Vacancy: Niagara Falls

Lee Ann Forsyth-Sells congratulated Anna Racine on her appointment as the Special Education Representative by the Special Education Advisory Committee (SEAC). Lee Ann Forsyth-Sells informed the NCPIC members that due to Anna Racine's appointment a vacancy had been created in Niagara Falls.

A motion was presented by Shawn O'Brien

THAT all NCPIC vacancies be advertised with the Catholic School Councils in order to fill the vacancies. Vacancies are: (1) Fort Erie, Port Colborne, Wainfleet, (1) Niagara Falls, (1) Thorold/Merritton, and (1) Welland.

Moved by: Marion Battersby

Seconded by: Shonna Daly

**CARRIED**

##### 2. Board Improvement Plan (BIP)

- Lee Ann Forsyth-Sells provided copies of the Board Improvement Plan 2011-2013 for all NCPIC members. Lee Ann Forsyth-Sells gave a brief description of the four pillars of the (BIP) 1. Catholic Faith, Community and Caring, 2. Literacy, 3. Numeracy and 4. Pathways. The goals have been set from 2011-2013. The Board Improvement Plan aligns with the School Improvement Plans and the Ministry of Education.

##### 3. Policy for Vetting: Employee Attendance During Inclement Weather and Workplace Closure Policy No. 201.9

- Copies were provided to all members of the NCPIC.
- Feedback must be submitted to Jennifer Brailey at [jennifer.brailey@ncdsb.com](mailto:jennifer.brailey@ncdsb.com) by February 17, 2012.

##### 4. Financial Report

- Lee Ann Forsyth-Sells presented a financial report to the Niagara Catholic Parent Involvement Committee for review. There were no questions or concerns raised about the report.

##### 5. Bishop's Gala-January 27, 2012 at Club Italia

- Lee Ann Forsyth-Sells promoted the Bishop's Gala to be held on January 27, 2012 at Club Italia.
- Tickets are available until Monday, January 16, 2012. The contact is -Sherry Morena., in the Director's office.
- This year's recipients are Fr. Denis Warburton and Reverend Monsignor Clement Schwalm.

## **E. CHAIRPERSON'S REPORT: Reporting on Sub-committees**

- **FAITH FORMATION**-Josie Rocca Subcommittee -Chairperson

A motion was presented by Josie Rocca

THAT this year's Faith Formation be held on Thursday, May 3, 2012 at Denis Morris Catholic High School and presented as a "Family Night with Fr. Tony Ricard".

Moved by: Shonna Daly

Seconded by: Shawn O'Brien

**CARRIED**

- The sub-committee will meet to further discuss the events/refreshments of this evening.

- **ANNUAL CONVENTION**

A motion was presented by Linda Marie O'Hagan-Subcommittee Chairperson

THAT the Annual Spring Convention be postponed until early Fall with the possibility of incorporating the Annual Convention and the NCPIC Annual Catholic School Council Chairpersons' and Members Meeting held in October.

Moved by: Marion Battersby

Seconded by: Shonna Daly

**CARRIED**

- **GOALS**

Shonna Daly- Subcommittee Chairperson

NCPIC Goals for 2011-2013 are as follows:

1. To conduct a parent survey through Survey Monkey, enabling parents to share their best practices, thoughts and ideas to encourage parent engagement. (Shawn O'Brien will prepare and present the survey questions at the next NCPIC meeting of March 8, 2012). Once approved Lee Ann Forsyth-Sells will post the survey on the NCPIC website.
2. The NCPIC will host a "PRO GRANT" Information Night. Guests from the Ministry of Education will be invited to speak to Catholic School Councils on PRO GRANTS. Principals will be invited to share their best practices and successful submissions.
3. The NCPIC will contact and support the Catholic School Councils in their respective areas once the proposed survey has been approved and information packages are available.

A motion was presented by Marion Battersby

THAT the Niagara Catholic Parent Involvement Committee meeting be continued for another half hour in order to complete the agenda.

Moved by: Marion Battersby

Seconded by: Shonna Daly

**CARRIED**

## **F. COMMITTEE REPORTS:**

- Community Representative-Linda Marie O'Hagan

- Upcoming Events:

- Annual Diocesan Workshop, January 21, 2012  
Topic: Resolutions and Spiritual Presentation
- Luncheon Mass, Wednesday, April 11, 2012 or Saturday April 14, 2012  
Guest Speaker: Rev. Fr. Hugh Gibson, CWL Diocesan Spiritual Advisor  
(for more information contact the CWL)



- Mandates of the CWL
  - Spiritual Development
  - Education and Health
  - Organizations
  - Christian Family Life
  - Community Life
  - Communication
  - Resolutions
  - Legislation
  - Historian
  
- Linda Marie O'Hagan published an article in the CWL Magazine titled "St. Catharines Diocesan Council's Catholic School Outreach".

## 2. Special Needs Representative-Anna Racine

- Blessed Trinity Catholic Secondary School is preparing for Gr. 9 EQAO and Gr. 10 OSSLT.
- Holy Cross Catholic Secondary School introduced a lunch program providing students with life skills, healthy living and culinary skills.
- Lakeshore Catholic High School is revamping their sensory room, and is a pilot school for I pads in the classroom.
- Notre Dame College School had a Special Education Department Hallway Party. The Resource Department participated in Structured Teaching Workshops supporting students with autism. Two students with autism were nominated for Youth Citizen of the Year.
- Saint Michael Catholic High School is participating in a pilot reading program for struggling readers.
- Saint Paul Catholic High School hosted a Special Education Dance for all students with special needs in the Niagara Catholic District School Board.
- Loretto Catholic Elementary School congratulates a student that placed 31 out of 1634 participants at the Brock online Canbar Math Competition.
- Our Lady of Mount Carmel had students participate in the Niagara Falls Marathon. The Choir participated in Choirfest at the Niagara Square.
- Youth University is a weekly Brock mentoring program for Gr. 6 and 7 students preparing for high school course selections and future career choices.
- Pathstones Mental Health has a Community Awareness Night on February 29, 2012.

## 3. OAPCE-Mary-Jo Au

- January 27-28, 2012, there will be a Board meeting to discuss the 2012 Conference, budget director training and strategic planning. The 2012 Conference and AGM will take place May 4-5, 2012 and will be held at All Saints Catholic Secondary School in Whitby, Ontario.

## 4. Bishop/Diocesan Representative-Fr. Peter Rowe

- Fr. Peter Rowe closed with a prayer to St. Marguerite as December celebrated the Anniversary of her canonization. St. Marguerite was dedicated to family life through education.
- Pope Benedict XVI "Year of Faith" Living the Gospel in new and endearing ways.
- The 50<sup>th</sup> International Eucharist Congress will be held in Dublin, Ireland in June.

## 5. Student Representative-Alexandra Sotola

- Senate Update
  - December 22, 2011-Caroling for Canned Goods in Mount Carmel area and the proceeds were given to Community Care.
  - Students will be visiting the Niagara Peninsula Children's Centre (NPCC) to promote the "Kids Helping Kids" Campaign.
  - The Senate is looking forward to the "Nurturing the Distinctiveness of Catholic Education Conference" on February 23, 2012.
  - The Senate is currently reviewing their terms and voting policy.

## **G. STAFF REPORTS:**

1. Elementary Principal-Theo Dagenais
  - NIL Report-regrets sent
2. Secondary Principal-Jeff Smith
  - NIL Report-regrets sent
3. Teacher-Terri Pauco
  - Elementary teachers are beginning Report Cards.
  - January 20, 2012 is an elementary PD.
  - Parent-Teacher-Student conferences will take place in February.
  - The Annual system-wide EKLP and Kindergarten Open Houses will be held February 1<sup>st</sup>.
  - September JK/SK Registration takes place in February.
  - Open houses at our High Schools take place over the next three weeks for our graduating Grade 8 students.
  - Teachers are assisting Gr. 8 students with their course selection forms.
  - Our students are currently involved in delivering speeches and winners from each school will have the opportunity to present at several Speak Outs throughout the region, as well as at the Canadian Legion Public Speaking Contests.
  - On February 23, 2012 student leaders from every school will have the opportunity to participate in this year's Niagara Catholic Student Symposium. The symposium's theme is "Nurturing the Distinctiveness of Catholic Education". Father Rico Passero is this year's keynote speaker. Students will be challenged to better understand Catholic Graduate Expectations and to take the message of what it really means to be a Catholic student in the world today back to their communities. .
  - Junior and Intermediate teachers will be attending workshops and developing curriculum that will highlight the 200<sup>th</sup> Anniversary of the War of 1812. An 1812 Committee comprised of the Niagara Catholic District School, District School Board of Niagara, local museum curators and historians have been working diligently planning events and procuring funding grants.
  - Teachers/staff members are involved in many extra-curricular clubs and sporting activities.
  - Basketball season is currently underway.
  - Scrabble Clubs are perfecting their skills in preparation for the Board wide tournaments that take place in the spring.
4. Support Staff-Josie Rocca
  - Special Needs students will be participating in SNAP at Brock University.
  - Educational Assistants will be participating in BMS training on the January 20, 2012 PA Day.

## **H. TRUSTEE REPORTS**

1. Kathy Burtnik
  - NIL Report-excused from the meeting at 9:05 p.m.
2. Maurice Charbonneau
  - We have saved money on snow plowing.

## **I. NEW BUSINESS**

**J. CORRESPONDENCE**

**K. QUESTION PERIOD**

**L. NEXT MEETING:** March 8, 2012 at 7:00 p.m. at the Catholic Education Centre

**M. ADJOURNMENT**

Moved by: Michelle Zappitelli

Seconded by: Mary Byers

THAT the January 12, 2012 meeting of the Niagara Catholic Parent Involvement  
Committee be adjourned.

**CARRIED**

**N. Closing Prayer:** Fr. Peter Rowe

This meeting was adjourned at 9:30 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

***PUBLIC SESSION***

**TOPIC: UNAPPROVED MINUTES OF THE ST. CATHARINES  
ELEMENTARY AND SECONDARY FAMILY OF SCHOOLS  
ATTENDANCE AREA AD HOC COMMITTEE MEETING OF  
MARCH 20, 2012**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board receive the Unapproved Minutes of the St. Catharines Elementary and Secondary Family of Schools Attendance Area Ad Hoc Committee Meeting of March 20, 2012, as presented for information.



*“The Niagara Catholic District School Board, through the charisms of faith, social justice, support and leadership, nurtures an enriching Catholic learning community for all to reach their full potential and become living witnesses of Christ.”*

**UNAPPROVED MINUTES**

**AD HOC ATTENDANCE AREA REVIEW COMMITTEE MEETING**  
***St. Catharines Area***

**March 20, 2012**  
**5:30 P.M.**

**FATHER KENNETH BURNS BOARD ROOM**  
**CATHOLIC EDUCATION CENTRE**

Minutes of Ad Hoc Attendance Area Review Committee Meeting for the St. Catharines Area of March 20, 2012 at 5:45 p.m. at the Catholic Education Centre.

The meeting was called to order at 5:45p.m. by Trustee Burtnik

**A. ROUTINE MATTERS**

**1. Opening Prayer**

The opening prayer was led by Yolanda Baldasaro, Superintendent of Education

**2. Roll Call**

<b>Committee Members</b>		<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Rhianon Burkholder	Trustee/Chair	✓		
Kathy Burtnik	Trustee	✓		
Maurice Charbonneau	Trustee	✓		
Yolanda Baldasaro	Superintendent of Education	✓		
Mario Ciccarelli	Superintendent of Education	✓		
James Woods	Controller of Plant Services	✓		
Kathy Levinski	Manager of Plant Services	✓		
Connie Garrod	Recording Secretary	✓		

**3. Election of Chair**

Moved by Trustee Charbonneau

**THAT** Trustee Burkholder be named Chairperson of the Ad Hoc Attendance Area Review Committee for the St. Catharines area.

**CARRIED**

#### **4. Approval of Agenda**

Moved by Trustee Charbonneau

**THAT** the Agenda of the Ad Hoc Attendance Area Review Committee Meeting for the St. Catharines area of March 20, 2012 be approved as presented.

**CARRIED**

#### **5. Declaration of Conflict of Interest**

No Declaration of Conflict of Interest was declared with any items on the agenda.

#### **B. BACKGROUND INFORMATION**

Information was reviewed by James Woods pertaining to the St. Catharines Attendance area from the following reports:

1. November 8, 2011 – Committee of the Whole meeting
2. January 31, 2012 – Board Meeting

School information was provided regarding the on-the-ground capacity and current projected and enrolment number for St. Catharines area schools.

A lengthy discussion and questions posed took place between Senior Staff and Committee regarding all St. Catharines area school boundaries.

Discussion was held around the Guiding Principles:

1. Effective September, 2010, approval for out of boundary requests will not be granted into:
  - a) Early Learning Programs/Full Day Kindergarten programs
  - b) Schools identified by Board motion
  - c) Schools at or above on-the-ground capacity (no surplus space)
2. The Niagara Catholic District School Board recognizes its responsibility to provide adequate accommodation and instruction for all pupils attending its schools and to operate its schools economically and efficiently, while taking into account the best education of the pupils, within the limits of the Board's available resources.
3. The Niagara Catholic District School Board will endeavour to ensure that the changes will have the least impact to the greatest number of families.
4. The Niagara Catholic District School Board will ensure that whatever elementary boundaries are adjusted, the secondary boundaries are adjusted accordingly.

A focused discussion revolved around the revision of boundaries pertaining to:

1. St. Ann, Michael J. Brennan/St. James consolidation and Assumption school boundaries
2. St. Ann, Mother Teresa school boundaries

**C. SCENARIOS FOR CONSIDERATION:**

The Ad Hoc Attendance Area Review Committee for the St. Catharines area will bring forward the following recommendations:

1. September 2012 – Revise boundaries – St. Ann, Michael J. Brennan, St. James and Assumption Catholic Elementary Schools – Revise boundary St. Francis/Holy Cross Catholic Secondary Schools to coincide with changed St. James/Assumption boundary
2. September 2014 – Close Michael J. Brennan Catholic Elementary School
3. Hold Our Lady of Fatima Catholic Elementary School for decision based on alternate programs
4. Report to Board prior to December 2012 on St. Nicholas Catholic Elementary School

**MOVED** by: Trustee Charbonneau

**THAT** the Ad Hoc Attendance Area Review Committee for the St. Catharines area focus their attention on St. James, Assumption, Michael J. Brennan, Mother Teresa and St. Ann Catholic Elementary Schools and present a report to the May 8<sup>th</sup>, 2012 Committee of the Whole Meeting.

**CARRIED**

**D. OTHER BUSINESS NIL**

**E. FUTURE MEETINGS**

**All future meetings are pending Ministry approval of funds for the addition to St. James Catholic Elementary School**

April 10, 2012	5:30 p.m.	Committee Meeting	Father Kenneth Burns CSC Board Room
April 12, 2012	7:00 p.m.	Public Consultation Meeting	St. Francis Catholic Secondary School
April 23, 2012	5:30 p.m.	Committee Meeting	Father Kenneth Burns CSC Board Room
April 30, 2012	7:00 p.m.	Town Hall Meeting	St. Francis Catholic Secondary School
May 8, 2012	7:00 p.m.	Report to Committee of the Whole	Father Kenneth Burns CSC Board Room

**F. ADJOURNMENT**

**Moved** by Trustee Burtnik

**THAT** the Ad Hoc Attendance Area Review Committee Meeting for the St. Catharines area of March 20, 2012 be adjourned.

**CARRIED**

This meeting was adjourned at 7:45 p.m.

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

**PUBLIC SESSION**

**TOPIC: FINANCIAL REPORTS  
MONTHLY BANKING TRANSACTIONS  
FEBRUARY 2012**

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**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the report on the Monthly Banking Transactions for the month of February 2012, as presented.

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Prepared by: Larry Reich, Superintendent of Business and Financial Services  
Presented by: Larry Reich, Superintendent of Business and Financial Services  
Recommended by: John Crocco, Director of Education  
Date: March 27, 2012





NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**REPORT TO THE BOARD  
MARCH 27, 2012**

**MONTHLY BANKING TRANSACTIONS  
FOR THE MONTH OF FEBRUARY 2012**

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**BACKGROUND INFORMATION**

In accordance with the Monthly Financial Reports Policy Statement, we are pleased to enclose the Monthly Banking Transactions for the Niagara Catholic District School Board for the month of February 2012.

As required by the Policy, a monthly list of payments is available in the Holy Cross Community Room for the Trustees to review at their convenience.

**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Report on the Monthly Banking Transactions for the month of February 2012 as presented.

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Prepared by: Larry Reich, Superintendent of Business & Financial Services  
Presented by: Larry Reich, Superintendent of Business & Financial Services  
Recommended by: John Crocco, Director of Education  
Date: March 27, 2012

Appendix A

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD REPORT ON BANKING TRANSACTIONS	
SUMMARY OF BANK TRANSACTIONS FOR THE MONTH OF:	FEBRUARY, 2012
DESCRIPTION OF ITEMS	BANK ACCOUNT
<b>CASH BALANCE AT BEGINNING OF MONTH</b>	<b>(A) 27,196,335</b>
<b>OPERATING CASH RECEIPTS FOR THE MONTH</b>	
1. GENERAL LEGISLATIVE GRANTS	15,965,149
2. OTHER GRANTS (EPO, O.E.Y.C.)	527,935
3. INTEREST REVENUE	30,098
4. MUNICIPAL TAXES	16,780
5. TUITION FEES REVENUE - A.C.E. & OTHER	223,494
6. CHARITABLE DONATIONS	2,620
7. GOVERNMENT REBATES (GST 68% REBATE ON TAXABLE PURCHASES)	376,637
8. RECOVERY OF COSTS (LTD, WCB, BENEFITS, OTHER REIMBURSEMENTS)	155,840
9. OTHER CASH RECEIPTS	
- Reimbursements of Employee Benefits	2,205
- Donations Collected from Employees - Other	0
- Other	0
10. TRANSFER IN FROM SINKING FUNDS	1,162,660
11. PROCEEDS FROM DEBENTURE ISSUE (NET)	0
12. CAPITAL LOAN PRINCIPAL ADVANCES	0
<b>TOTAL OPERATING CASH RECEIPTS AND LOAN ADVANCE</b>	<b>(B) 18,483,419</b>
<b>OPERATING CASH DISBURSEMENTS FOR THE MONTH</b>	
1. ACCOUNTS PAYABLE (NET OF CANCELLED CHEQUES AND DEBT REPAYMENTS)	(19,046,466)
2. TEACHER PENSION DEDUCTIONS	(1,187,240)
3. O.M.E.R.S. PENSION DEDUCTIONS	(509,759)
4. CANADA SAVINGS BONDS DEDUCTIONS	(129,655)
5. TRANSFER TO 4 OVER 5 TRUST ACCOUNTS	(92,033)
6. OTHER DEBITS	(36,226)
7. TRANSFER TO SINKING FUNDS	0
8. INTEREST PAYMENTS ON CAPITAL DEBT	0
9. PRINCIPAL PAYMENTS ON CAPITAL DEBT	0
<b>TOTAL OPERATING CASH DISBURSEMENTS</b>	<b>(C) (21,063,401)</b>
<b>CASH BALANCE AT END OF MONTH</b>	<b>(D) 24,676,353</b>
	A + B - C = D

NIAGARA CATHOLIC DISTRICT SCHOOL BOARD REPORT ON LOAN BALANCES				
SUMMARY OF LOAN BALANCES AS AT : FEBRUARY, 2012				
The Debentures & Capital Loans are made up as follows:				
Loan Description	Opening Balance	Loan Advances	Loan Repayments	Ending Balance
1. OFA - GPL1 Loan 25 YR.	(12,303,672.35)			(12,303,672.35)
2. OFA - GPL2 Loan 25 YR.	(9,527,451.58)			(9,527,451.58)
3. OFA - GPL3 Loan 25 YR.	(4,429,563.12)			(4,429,563.12)
4. OFA - PTR - Completed 2010/11	(8,090,847.35)			(8,090,847.35)
5. OFA - 2001-A1 Debenture	(2,409,181.00)			(2,409,181.00)
6. Debenture (Niagara Region)	(1,521,000.00)			(1,521,000.00)
7. Debenture (Niagara Region)	(2,750,000.00)			(2,750,000.00)
8. Capital Projects - Completed 2001	(14,039,294.59)			(14,039,294.59)
9. Capital Projects - Completed 2002/03	(21,020,925.95)			(21,020,925.95)
10. Capital Projects - Completed 2004/05	(8,721,808.22)			(8,721,808.22)
11. Capital Projects - Completed 2005/06	(7,568,578.03)			(7,568,578.03)
<b>Total Debentures &amp; Capital Loans</b>	<b>(92,382,322.19)</b>	<b>0.00</b>	<b>0.00</b>	<b>(92,382,322.19)</b>

PREPARED BY : William Tumath  
PRESENTED BY: Larry Reich

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

**PUBLIC SESSION**

**TOPIC: FINANCIAL REPORTS  
STATEMENT OF REVENUE & EXPENDITURES  
FEBRUARY 29, 2012**

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**RECOMMENDATION**

THAT the Niagara Catholic District School Board approve the Statement of Revenue and Expenditures as at February 29, 2012, as presented.

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Prepared by: Larry Reich, Superintendent of Business and Financial Services  
Presented by: Larry Reich, Superintendent of Business and Financial Services  
Recommended by: John Crocco, Director of Education  
Date: March 27, 2012



NIAGARA CATHOLIC  
DISTRICT SCHOOL BOARD

**REPORT TO THE BOARD  
MARCH 27, 2012**

**STATEMENT OF REVENUE AND EXPENDITURES  
AS AT FEBRUARY 29, 2012**

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In accordance with the Monthly Financial Reports Policy Statement, we are pleased to enclose the summarized Statement of Revenue and Expenditures by Department as at February 29, 2012. (See Appendix A)

As required by the Policy, a copy of the Financial Statement is available in the Holy Cross Community Room for the Trustees to review at their convenience.

**RECOMMENDATION**

**THAT** the Niagara Catholic District School Board approve the Report on the Statement of Revenue and Expenditures as at February 29, 2012 as presented.

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Prepared by: Larry Reich, Superintendent of Business & Financial Services  
Presented by: Larry Reich, Superintendent of Business & Financial Services  
Recommended by: John Crocco, Director of Education  
Date: March 27, 2012

# Appendix A

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
SUMMARY OF REVENUE AND EXPENDITURES - CLOSED  
SUMMARY STATEMENT  
AS AT FEBRUARY, 2012**

ACCOUNT DESCRIPTION	THIS YEAR			CHANGES	LAST YEAR		
	EXPENDED	BUDGET	% LEFT		EXPENDED	BUDGET	% LEFT
<b>REVENUE</b>							
REVENUE	-125,591,355	-250,504,359	49.9%		-120,725,044	240,139,674	150.3%
<b>TOTAL REVENUE</b>	<b>-125,591,355</b>	<b>-250,504,359</b>	<b>49.9%</b>		<b>-120,725,044</b>	<b>240,139,674</b>	<b>150.3%</b>
<b>EXPENDITURES</b>							
BOARD ADMINISTRATION	4,185,839	8,010,826	47.7%		3,994,454	7,428,758	46.2%
ELEMENTARY SCHOOLS	59,936,456	122,343,045	51.0%		59,229,482	115,294,976	48.6%
SECONDARY SCHOOLS	33,615,160	68,803,010	51.1%		33,552,726	66,850,148	49.8%
CONTINUING EDUCATION	2,844,877	6,131,132	53.6%		2,680,798	5,706,458	53.4%
PLANT OPERATIONS	8,501,672	17,997,907	52.8%		8,546,203	17,770,648	51.9%
PLANT MAINTENANCE	1,496,213	3,390,846	55.9%		1,702,197	3,275,833	48.0%
TRANSPORTATION	4,810,842	10,102,839	52.4%		4,746,629	10,371,090	54.2%
CAPITAL AND OTHER EXPENDITURES	2,730,678	13,724,754	80.1%		3,207,106	13,441,765	76.1%
<b>TOTAL EXPENDITURES</b>	<b>118,121,737</b>	<b>250,504,359</b>	<b>52.8%</b>		<b>117,639,595</b>	<b>240,139,674</b>	<b>51.0%</b>

PREPARED BY : William Tumath  
Finance Department

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED**  
**FOR THE PERIOD ENDED: FEBRUARY 29, 2012**  
**BOARD ADMINISTRATION**

ACCOUNT	THIS YEAR TO DATE			LAST YEAR TO DATE			
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
SALARY & BEN - TRUSTEES	149,109	215,744	30.9		164,939	213,359	22.7
SALARY & BEN - SENIOR STAFF	854,454	1,498,161	43.0		669,370	1,142,749	41.4
SALARY & BEN - MANAGERS	753,380	1,578,425	52.3		775,711	1,545,693	49.8
SALARY & BEN - TECHNICAL	193,143	361,068	46.5		158,484	372,143	57.4
SALARY & BEN - CLERICAL	1,158,862	2,358,107	50.9		1,077,257	2,277,578	52.7
TEMPORARY STAFF	38,313	64,321	40.4		63,332	64,236	1.4
PROFESSIONAL DEVELOPMENT	36,368	60,000	39.4		30,884	60,000	48.5
SUPPLIES - ADMINISTRATION	222,989	487,500	54.3		352,210	465,500	24.3
SUPPLIES - HUMAN RESOURCES	8,522	20,000	57.4		8,721	30,000	70.9
SUPPLIES - COMPUTER SERVICE	44,534	62,500	28.8		50,742	62,500	18.8
SUPPLIES - PLANT OPERATIONS	199,554	380,000	47.5		197,243	405,000	51.3
SUPPLIES - BUILDING MAINTENANCE	24,109	50,000	51.8		26,811	75,000	64.3
FURNITURE & EQUIPMENT	88,169	155,000	43.1		8,037	10,000	19.6
FEES & CONTRACTS	406,820	675,000	39.7		399,502	665,000	39.9
MISCELLANEOUS EXPENDITURES	7,513	45,000	83.3		11,211	40,000	72.0
<b>TOTAL - BOARD ADMINISTRATION</b>	<b>4,185,839</b>	<b>8,010,826</b>	<b>47.8</b>	<b> </b>	<b>3,994,454</b>	<b>7,428,758</b>	<b>46.2</b>

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED**  
**FOR THE PERIOD ENDED: FEBRUARY 29, 2012**  
**ELEMENTARY SCHOOLS**

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
CLASSROOM TEACHERS	39,667,870	83,122,056	52.3		37,976,159	78,995,247	51.9
OCCASSIONAL TEACHERS	1,466,486	3,592,748	59.2		2,053,955	2,721,566	24.5
TEACHER ASSISTANTS	8,711,046	15,294,372	43.0		7,869,551	13,610,720	42.2
PROFESSIONAL STAFF	1,478,268	2,579,397	42.7		1,297,213	2,197,520	41.0
LIBRARY TECHNICIANS	1,072,169	2,055,961	47.9		1,070,604	1,918,532	44.2
PRINCIPALS & V.PS.	3,733,225	7,222,285	48.3		3,493,919	7,069,937	50.6
SCHOOL SECRETARIES	1,345,807	2,496,710	46.1		1,274,683	2,379,206	46.4
TEACHER CONSULTANTS	496,233	994,429	50.1		844,380	1,541,742	45.2
PROFESSIONAL DEVELOPMENT	122,149	430,000	71.6		48,725	330,000	85.2
PROGRAM CLASSROOM RESOURCE	490,312	1,110,000	55.8		707,630	1,433,200	50.6
CLASSROOM SUPPLIES	709,505	1,490,196	52.4		748,064	1,542,707	51.5
PROGRAM SUPPLIES	71,407	205,000	65.2		60,011	189,091	68.3
SCHOOL ADMIN. SUPPLIES	178,028	400,000	55.5		142,575	430,000	66.8
COMPUTERS - CLASSROOM	277,640	653,147	57.5		1,581,997	593,082	166.7-
COMPUTERS - NON CLASSROOM	0	49,956	100.0		4,238	0	0.0
F & E - CLASSROOM	101,270	604,658	83.3		39,530	300,365	86.8
F & E - NON CLASSROOM	15,041	42,130	64.3		16,248	42,061	61.4
<b>TOTAL - ELEMENTARY SCHOOLS</b>	<b>59,936,456</b>	<b>122,343,045</b>	<b>51.0</b>		<b>59,229,482</b>	<b>115,294,976</b>	<b>48.6</b>

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED**  
**FOR THE PERIOD ENDED: FEBRUARY 29, 2012**  
**SECONDARY SCHOOLS**

ACCOUNT	THIS YEAR TO DATE			LAST YEAR TO DATE			
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
CLASSROOM TEACHERS	23,395,469	48,394,318	51.7		23,413,385	47,490,900	50.7
OCCASSIONAL TEACHERS	956,895	2,157,811	55.7		697,430	1,613,364	56.8
TEACHER ASSISTANTS	2,683,463	4,574,629	41.3		2,713,157	4,571,239	40.7
PROFESSIONAL STAFF	633,066	1,433,411	55.8		571,362	1,365,470	58.2
LIBRARY TECHNICIANS	227,535	404,382	43.7		236,346	386,749	38.9
PRINCIPALS & V.PS.	1,509,686	3,031,525	50.2		1,495,303	2,910,397	48.6
SCHOOL SECRETARIES	1,129,078	2,026,523	44.3		1,085,434	1,904,534	43.0
TEACHER CONSULTANTS	334,754	897,114	62.7		338,670	672,455	49.6
LIBRARY & GUIDANCE - TEACHING	1,087,565	1,912,692	43.1		1,208,659	1,831,679	34.0
PROFESSIONAL DEVELOPMENT	42,746	120,000	64.4		51,775	120,000	56.9
PROGRAM CLASSROOM RESOURCE	811,992	1,670,966	51.4		795,001	1,814,193	56.2
CLASSROOM SUPPLIES	611,745	1,460,666	58.1		723,164	1,487,436	51.4
PROGRAM SUPPLIES	14,797	71,000	79.2		19,207	76,000	74.7
SCHOOL ADMIN. SUPPLIES	81,422	205,000	60.3		74,833	225,000	66.7
COMPUTERS - CLASSROOM	82,950	303,060	72.6		87,672	200,000	56.2
COMPUTERS - NON CLASSROOM	0	25,000	100.0		16,046	26,687	39.9
F & E - CLASSROOM	9,997	22,212	55.0		15,282	60,000	74.5
F & E - NON CLASSROOM	0	20,701	100.0		0	22,043	100.0
FEES & CONTRACTS	2,000	72,000	97.2		10,000	72,000	86.1
<b>TOTAL - SECONDARY SCHOOLS</b>	<b>33,615,160</b>	<b>68,803,010</b>	<b>51.1</b>	<b> </b>	<b>33,552,726</b>	<b>66,850,146</b>	<b>49.8</b>



**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED**  
**FOR THE PERIOD ENDED: FEBRUARY 29, 2012**  
**CONTINUING EDUCATION**

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
TEACHER ASSISTANTS	15,955	30,800	48.2		18,343	40,405	54.6
PROFESSIONAL STAFF	53,217	105,440	49.5		51,670	83,832	38.4
PRINCIPALS & V.PS.	266,000	490,884	45.8		203,378	397,847	48.9
SCHOOL SECRETARIES	177,151	399,032	55.6		187,754	354,489	47.0
TEMPORARY STAFF	15,720	38,157	58.8		10,210	50,186	79.7
GRANT OFFICERS	19,998	70,540	71.7		68-	0	0.0
A.E. TEACHERS / INSTRUCTORS	1,896,082	4,056,207	53.3		1,781,833	3,746,794	52.4
PROFESSIONAL DEVELOPMENT	9,910	14,750	32.8		11,309	23,200	51.3
PROGRAM CLASSROOM RESOURCE	161,612	386,680	58.2		182,366	366,608	50.3
CLASSROOM SUPPLIES	226,390	532,642	57.5		203,327	617,397	67.1
COMPUTERS - CLASSROOM	2,791	4,000	30.2		8,852	20,000	55.7
F & E - CLASSROOM	51	0	0.0		0	0	0.0
FEES & CONTRACTS	0	2,000	100.0		1,824	5,700	68.0
<b>TOTAL - CONTINUING EDUCATION</b>	<b>2,844,877</b>	<b>6,131,132</b>	<b>53.6</b>	<b> </b>	<b>2,660,798</b>	<b>5,706,458</b>	<b>53.4</b>

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED**  
**FOR THE PERIOD ENDED: FEBRUARY 29, 2012**  
**PLANT OPERATIONS**

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
SALARY & BEN - MANAGERS	388,216	883,674	56.1		251,494	606,165	58.5
SALARY & BEN - CARETAKERS	2,572,707	5,466,685	52.9		2,451,108	4,847,377	49.4
SALARY & BEN - CLEANERS	2,041,627	4,268,355	52.2		2,323,636	5,090,599	54.4
SALARY & BEN - CLERICAL	55,517	200,193	72.3		70,307	187,507	62.5
PROFESSIONAL DEVELOPMENT	4,440	10,000	55.6		1,754	10,000	82.5
SUPPLIES - UTILITIES	1,986,720	4,600,000	56.8		1,664,280	4,350,000	61.7
SUPPLIES - PLANT OPERATIONS	431,363	712,500	39.5		403,344	697,500	42.2
SUPPLIES - GROUNDS	186,699	770,000	75.8		562,930	845,000	33.4
F & E - PLANT OPERATIONS	275,176	526,500	47.7		256,713	576,500	55.5
FEES & CONTRACTS	559,207	560,000	0.1		560,637	560,000	0.1-
<b>TOTAL - PLANT OPERATIONS</b>	<b>8,501,672</b>	<b>17,997,907</b>	<b>52.8</b>	<b> </b>	<b>8,546,203</b>	<b>17,770,648</b>	<b>51.9</b>

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED**  
**FOR THE PERIOD ENDED: FEBRUARY 29, 2012**  
**PLANT MAINTENANCE**

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
SALARY & BEN - MANAGERS	249,365	505,303	50.7		283,356	573,283	50.6
SALARY & BEN - TECHNICAL	496,483	1,064,020	53.3		497,396	865,843	42.6
SALARY & BEN - CLERICAL	50,633	78,172	35.2		48,424	77,239	37.3
TEMPORARY STAFF	10,346	5,351	93.4		8,363	21,468	61.0
PROFESSIONAL DEVELOPMENT	648	7,500	91.4		817	7,500	89.1
SUPPLIES - PLANT OPERATIONS	94,069	400,000	76.5		219,597	350,000	37.3
SUPPLIES - GROUNDS	62,271	180,000	65.4		69,157	200,000	65.4
SUPPLIES - PLANT MAINTENANCE	68,160	159,000	57.1		80,783	169,000	52.2
SUPPLIES - BUILDING MAINTENANCE	411,965	880,000	53.2		457,903	905,000	49.4
F & E - PLANT MAINTENANCE	5,974	36,500	83.6		3,692	31,500	88.3
FEES & CONTRACTS	46,299	75,000	38.3		32,709	75,000	56.4
<b>TOTAL - PLANT MAINTENANCE</b>	<b>1,496,213</b>	<b>3,390,846</b>	<b>55.9</b>	<b> </b>	<b>1,702,197</b>	<b>3,275,833</b>	<b>48.0</b>

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED**  
**FOR THE PERIOD ENDED: FEBRUARY 29, 2012**  
**TRANSPORTATION DEPARTMENT**

ACCOUNT	THIS YEAR TO DATE			CHANGES	LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT		EXPENDED	BUDGET	% LEFT
SALARY & BEN - MANAGERS	40,189	117,590	65.8		38,464	111,069	65.4
SALARY & BEN - TECHNICAL	33,899	176,514	80.8		32,517	162,103	79.9
SALARY & BEN - CLERICAL	0	23,508	100.0		0	47,204	100.0
SUPPLIES - ADMINISTRATION	124	74,278	99.8		111	69,823	99.8
FURNITURE & EQUIPMENT	0	12,675	100.0		0	0	0.0
FEES & CONTRACTS	4,736,630	9,698,274	51.2		4,675,537	9,980,891	53.2
<b>TOTAL - TRANSPORTATION DEPARTMENT</b>	<b>4,810,842</b>	<b>10,102,839</b>	<b>52.4</b>		<b>4,746,629</b>	<b>10,371,090</b>	<b>54.2</b>

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD**  
**UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED**  
**FOR THE PERIOD ENDED: FEBRUARY 29, 2012**  
**CAPITAL AND OTHER EXPENDITURES**

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE		
	EXPENDED	BUDGET	% LEFT	CHANGES	EXPENDED	BUDGET	% LEFT
GOOD PLACES TO LEARN	837,513	1,688,284	50.4		1,001,723	1,294,887	22.6
FACILITY RENEWAL PROJECTS	0	733,751	100.0		459,559	841,417	45.4
DEBT CHARGES BEFORE MAY, 1998	195,081	376,880	48.2		399,036	405,406	1.6
DEBT CHARGES AFTER MAY, 1998	0	117,487	100.0		0	117,487	100.0
NEW PUPIL PLACES	1,698,084	2,465,060	31.1		1,346,788	3,435,058	60.8
AMORTIZATION & NET LOSS DISPOSALS	0	8,343,292	100.0		0	7,347,510	100.0
<b>TOTAL - CAPITAL AND OTHER EXPENDITUR</b>	<b>2,730,678</b>	<b>13,724,754</b>	<b>80.1</b>	<b> </b>	<b>3,207,106</b>	<b>13,441,765</b>	<b>76.1</b>

**NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
 UPDATED UNAUDITED EXPENDITURE STATEMENT - CLOSED  
 FOR THE PERIOD ENDED: JANUARY 31, 2012**

ACCOUNT	THIS YEAR TO DATE				LAST YEAR TO DATE				
	EXPENDED	BUDGET	% Left		CHANGES		EXPENDED	BUDGET	% Left
<b>GRAND TOTAL-</b>	<b>118,121,737</b>	<b>250,504,359</b>	<b>52.8</b>				<b>117,639,595</b>	<b>240,139,674</b>	<b>51.0</b>

**Prepared by : William Tumath  
 Finance Department**

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

***PUBLIC SESSION***

**TOPIC: CORRESPONDENCE  
HOLY CHILDHOOD ASSOCIATION  
– CERTIFICATE OF THANKS**

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# Holy Childhood Association

3329 Danforth Avenue, Scarborough, Ontario, Canada M1L 4T3



February 22, 2012

Niagara Catholic District School Board  
Attn: Mr. John Crocco  
Director of Education  
427 Rice Rd.  
WELLAND, ON  
L3C 7C1



Dear Friends,

Thank you so much for your participation in the Niagara Catholic District School Board Walkathon in support of the Holy Childhood Association. Your participation has made a difference to nearly 100,000 children in Kenya, Zambia, Malawi, Peru, Tanzania, Uganda, the Philippines, India, Thailand and Papua New Guinea. The material lives of thousands of children throughout the world have been improved because of your generosity. More importantly, these children will come to know Jesus' love for them. You have shared a tremendous gift of faith!

Your generosity made possible the building of a community centre administered by the Sisters of Charity in Maesot Thailand. Sr. Teresa Balais is the Program Coordinator for the Children and Youth Development Program in Maesot.

Maesot is a border town. Many refugees from Myanmar cross there and seek support from the centre run by the Sisters. The Centre provides education, shelter, recreation along with other basic needs for the children, youth and their families. A catechist provides lessons for the children. It also cares for local street children and children at risk of child trafficking.

The Sisters have successfully networked within the community, with NGO's and with the larger cities in Thailand and as a result were able to provide playground equipment, landscaping and a vegetable garden for the centre.

The Sisters are very proud of the centre and the way they are able to provide support for the local community. Thank you for making such a difference to Sr. Teresa and the community of Maesot. Thank you for your support of the important work of the Holy Childhood – "Children helping Children".

With appreciation,

*Marie Deans*

Mrs. Marie Deans  
National Director

cc. Mrs. Mary Lou Vescio-Bio — HCA Board of Directors  
Mrs. Carolyn Forster — Administrative Assistant  
Mr. Mario Ciccarelli — Superintendent of Education  
Mr. Mark Lefebvre — Superintendent of Education



# Certificate of Thanks

from

Holy Childhood Association

to

Niagara Catholic District School Board



*Maria Deans*

Mrs. Marie Deans  
National Director

2011 - 2012

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
SPOTLIGHT ON NIAGARA CATHOLIC – MARCH 6, 2012**

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# Spotlight

## on NIAGARA CATHOLIC

*Nurturing Souls & Building Minds*

www.niagaracatholic.ca

March 6, 2012

### Niagara Catholic Student Symposium: Nurturing the Distinctiveness of Catholic Education

Niagara Catholic held its 3rd Annual Student Symposium, *Nurturing the Distinctiveness of Catholic Education*, at Holy Rosary Parish Hall in Thorold on February 23rd.

This event was held in compliance with the Niagara Catholic System Priority To conduct a Niagara Catholic elementary and secondary Student Conference 2012 focused on the theme of "Nurturing the Distinctiveness of Catholic Education" by March 2012. The day focused on two important questions:

- **What is a Catholic Student Leader?**
- **What is a Catholic Student Leader Called to Do?**

More than 300 students participated in this year's Symposium. Student Senate members from all eight Catholic secondary Schools facilitated the event. Niagara Catholic Student Senate Co-Chairs Ryan Creelman and Patrick Morris shared the Master of Ceremonies role.

Father Rico Passero, Associate Pastor of Our Lady of the Scapular Church in Niagara Falls was the keynote speaker, presenting an engaging and interactive address focused on Catholic Student Leadership.

Students who participated in this event will take the lessons learned back to their schools by creating a presentation for Catholic Education Week in May.



Fr. Rico Passero chats with student delegates during the lunch break at the 2012 Niagara Catholic Student Symposium.



Students participate in a discussion about Catholic Education during Niagara Catholic's 3rd Annual Student Symposium at Holy Rosary Hall on February 23rd.



Student Senate Co-Chairs Ryan Creelman, left, and Patrick Morris lead an introductory ice-breaker at the Student Symposium. The event brought together more than 300 elementary and secondary students to talk about what a "Catholic Student Leader is called to be."



March 11th



## Elementary Students Speak Out at Committee of the Whole Meeting



Four Niagara Catholic elementary students delivered their Speak Out speeches at the March 6th Committee of the Whole Meeting, one night after the Speak Out Showcase 2012 took place at the Catholic Education Centre. From left are Niagara Catholic Director of Education, John Crocco, Catholic Messenger recipient Michaela Bodis (*My Dad's Journey with Cancer, Grade 8, St. John Bosco Catholic Elementary School*); Speak Out winner Sophia DeLuca (*Tag Lines, Grade 8, Loretto Catholic Elementary School*); Board Chair Kathy Burtnik; Speak Out winner Brenna Timmins (*Recycling, Grade 5, Monsignor Clancy Catholic Elementary School*) and Catholic Messenger recipient Shawn Donnelly (*What is Normal?, Grade 7, St. Michael Catholic Elementary School*). In back is Niagara Catholic Vice Chair Maurice Charbonneau.

## Niagara Catholic Capital Projects Progress Update: March 2012

During the March 6th Committee of the Whole Meeting, Niagara Catholic Controller of Plant, James Woods, updated the Board on the progress of capital projects which are in construction or are set to begin construction this year.

### **Blessed Trinity Catholic Secondary School:**

The project to design and construct a 23-classroom addition to the existing school is on budget and on schedule.

The south addition should be ready for occupancy on March 19th. The remainder of the project, which includes a new Chapel, Main Office and renovations to Student Services, are on target to be completed for September 4th.

### **Our Lady of Fatima Catholic Elementary School, Grimsby:**

Installation of the solar panels is complete and ready to connect to the power grid.

### **Saint Michael Catholic High School:**

Proposals have been requested from a short list of architects for the design and construction of a 10-classroom addition. Interviews will take place March 22nd. The project is scheduled for completion by August, 2013.

### **St. Anthony Catholic Elementary School:**

Design and construction of a three-classroom addition at St. Anthony is complete and the area is occupied. Exterior work at St. Anthony will be completed in the spring.

The Official Blessing and Opening will take place later this spring.

### **St. Joseph Catholic Elementary School, Grimsby:**

Solar panel installation is complete, and the Board is awaiting approval to tie into the power grid.

### **St. Martin Catholic Elementary School:**

Proposals have been requested from a short list of architects for design of a replacement school to be ready for September 2013. Interviews are scheduled to take place on March 22nd.



## Board Awards Construction Contracts

During the March 6th Committee of the Whole Meeting, the Board approved the selection of contractors which will complete renovations to build new Full-Day Kindergarten classrooms at five Catholic elementary schools. The Board made its decision based on the recommendation of the architects who designed the new sections of the schools.

Each of the contractors selected submitted the lowest bid tendered.

### **Cardinal Newman Catholic Elementary School:**

**Architect:** Venerino V.P. Panici

**Contractor:** King Contractors (\$488,067)

### **Sacred Heart Catholic Elementary School:**

**Architect:** Chapman Murray

**Contractor:** Brouwer Construction (\$578,017)

### **St. Alfred Catholic Elementary School:**

**Architect:** MZE Architects

**Contractor:** T.R. Hinan Inc. (\$522,748)

### **St. Charles Catholic Elementary School:**

**Architect:** Grguric Architects Incorporated

**Contractor:** Bromac Construction (\$1,197,198)

### **St. Michael Catholic Elementary School**

**Architect:** Quartek Group

**Contractor:** Stolk Construction (\$550,989)

Have a safe, fun  
March Break  
Classes resume  
March 19th

**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
CALENDAR OF EVENTS – APRIL 2012**

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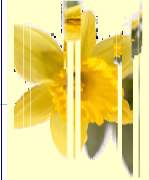
# April 2012

SUN MON TUE WED THU FRI SAT

1	2	3	4	5	6	7
<b>Palm Sunday</b> <i>the beginning of Holy Week</i>				<b>Holy Thursday</b>	<b>Good Friday</b>	<b>Holy Saturday</b>
<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>	<b>12</b>	<b>13</b>	<b>14</b>
<b>Easter Sunday</b>	<b>Easter Monday</b>	CW Meeting	SEAC Meeting			
<b>15</b>	<b>16</b>	<b>17</b>	<b>18</b>	<b>19</b>	<b>20</b>	<b>21</b>
	Volunteer Appreciation Breakfast	Celebrating Primary Artists Opening Gala				
<< National Volunteer Week, April 15 – 21, 2012 >>						
<b>22</b>	<b>23</b>	<b>24</b>	<b>25</b>	<b>26</b>	<b>27</b>	<b>28</b>
Earth Day		Policy & Board Meetings NC Celebrates Music Festival >>	NC Regional Heritage Fair			National Day of Mourning
<b>29</b>	<b>30</b>	April is National Cancer Month				
	Niagara Catholic Festival of Faith Apr 30-May 3 >>					



**Niagara Catholic**  
District School Board  
Events posted at  
niagaracatholic.ca



**TO: NIAGARA CATHOLIC DISTRICT SCHOOL BOARD  
BOARD MEETING  
MARCH 27, 2012**

***PUBLIC SESSION***

**TOPIC: TRUSTEE INFORMATION  
2012 OCSTA AGM – SILENT AUCTION NOTICE**

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Ontario Catholic School  
Trustees' Association

# SILENT



# AUCTION

Saturday, April 28, 2012

6:30 - 8:30 p.m.

*Calling all  
Boards to  
contribute  
at least  
one item!*

Dear Partners in Catholic Education:

OCSTA would like to take this opportunity to remind you of our upcoming "Silent Auction" during the AGM & Conference at the Four Points by Sheraton Hotel, Kingston. This fundraising opportunity, which benefits the Toonies for Tuition Endowment Fund, plays an important role in helping students receive a faith-based Catholic education in provinces which do not publicly fund Catholic schools.

In keeping with the successful format of past years, we invite all Catholic Boards and Trustees to **contribute at least one quality auction item per Board**. Past gifts have included gift cards, golf packages, flights, gift baskets, bicycles, vacation time share packages, live theatre tickets, and beautiful works of art. Please bring your gift to the registration desk upon arrival, along with the approximate value and donor name.

We would like to thank you in advance for your contributions to this very worthy cause. We know this year's auction will be a tremendous success, thanks to the generosity of our Catholic partners.

We look forward to seeing you in Kingston! Remember to bring your auction item!

*OCSTA Auction Volunteers from Niagara Catholic District School Board*